



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

20 December 2021

MS. DEE ANN JO AGCAOILI

Business Development Manager
ILDC GEEKY TRADING
962 Instruction St., Sampaloc 05L
Bgy. 517, Manila
Tel. No. 09061522724
Email: geekytradingildc@gmail.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058288-RSC

Dear Ms. Agcaoili:

Pursuant to Purchase Order No. **058288-RSC** in the total amount of **₱ 710,600.00** for the **Supply and Delivery of Materials for 2021 Leadership and Management Program intended for Training and Development Division under PR No. HO-TDD21-005 (Item Nos.1-2)** you are hereby required to effect delivery of the goods/services within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

ALEXANDER P. JAPON
Vice President, Admin & Finance

Cf: Ms. M. B. Guinto - SDM, Admin
Mr. R. A. Villarin - DM, Logistics
Mr. R. B. Nojadera - Manager, TDD

Received and Acknowledged by: Dee Ann Jo Agcaoili
Authorized Representative

Date: Dec 21, 2021

BIR Road cor. Quezon Avenue, Diliman
Quezon City 1100, Philippines
Tel. Nos. (632) 921-3541 to 80
Fax No. (632) 921-2468
Website: www.napocor.gov.ph

AFG-LOG-006.F13
Rev. No. 0
Page 1 of 1



Management
System
ISO 9001:2015



www.tuv.com
ID 9108060265