



NATIONAL POWER CORPORATION

REQUEST FOR QUOTATION (NP- HIGHLY TECHNICAL CONSULTANTS - 53.7.ii)

08 November 2024

Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. HO-CEO25-001 Ref. No. HTC 241118 - RA 00533 and submit the same in a sealed envelope to be dropped in the designated drop box at the Bids and Contracts Services Division (BCSD), Ground Floor Diliman, Quezon City **on or before 9:30 A.M. of 18 NOVEMBER 2024.**

The following documents must be submitted together with your quotation:

1. PhilGEPS Registration, whichever is applicable:

For Platinum Members:

Valid and Updated Certificate of PhilGEPS Registration (This should include the attached "Annex A"). In case the Mayor's Permit in the said Annex "A" is expired, a valid/updated Mayor's Permit must also be submitted.

For Red Members:


- Business Permit or BIR Certificate of Registration as Consultant
- PhilGEPS Registration Number ;
- Curriculum Vitae (refer to attached TOR)

2. Other documents : **please refer to attached TOR**

In case of a failed bidding, a re-bidding maybe conducted without prior notice to any previous bidder(s).

For further inquiries, please contact the BAC Secretariat, **Ms. Ardee A. Alcancia** at telephone no/s. 8- 9245-300 loc 5208 / Fax No.8- 922-1622 / email address: bcسد@napocor.gov.ph or mraalcancia@napocor.gov.ph

Very truly yours,


ATTY. MELCHOR P. RIDULME
Chairman, Bids and Awards Committee

AFG-LOG-004.F02
Rev. No. 1
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NATIONAL POWER CORPORATION

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NATIONAL POWER CORPORATION

TERMS OF REFERENCE ALTERNATIVE METHODS OF PROCUREMENT (NP-HIGHLY TECHNICAL CONSULTANTS - 53.7.ii)

1. **Scope of Work** (Ref. No. HTC241118 - RA00533 / PR NO. HO-CEO25-001

For Consultancy Services at the Office of the President and CEO (OPCEO)

PR Item No.	POSITION TITLE	QTY	Monthly Rate (PHP)	ABC (PHP)
1	HYDROPOWER CONSULTANT FOR MINDANAO GENERATION AND DAM SAFETY OPERATION CONSULTANT (CONSULTANT A) <i>-See attached Annex "A" for detailed Scope of Work-</i>	1 LOT	127,060.00	1,524,720.00
2	SENIOR TRANSACTION ADVISOR FOR COMMERCIAL RESTRUCTURING OF NPC SPUG OPERATIONS AND OMA (CONSULTANT B) <i>-See attached Annex "B" for detailed Scope of Work-</i>	1 LOT	187,140.00	2,245,680.00
3-4	POLICY, REGULATORY and COMPLIANCE CONSULTANT FOR OMA (MINDANAO GENERATION) AND NON-OMA (HEAD OFFICE) (CONSULTANT C) <i>-See attached Annex "C" for detailed Scope of Work-</i>	1 LOT	153,639.00	1,843,668.00
5	SPECIAL ASSISTANT TO THE PRESIDENT AND CEO (CONSULTANT I) <i>-See attached Annex "D" for detailed Scope of Work-</i>	1 LOT	127,060.00	1,524,720.00
6	CORPORATE CONSULTANT ON NUCLEAR POWER, PLANT MANAGEMENT, OPERATIONS & MAINTENANCE AND LOGISTICS MANAGEMENT (CONSULTANT II) <i>-See attached Annex "E" for detailed Scope of Work-</i>	1 LOT	127,060.00	1,524,720.00
7	FINANCIAL AND COMMERCIAL AFFAIRS CONSULTANT (CONSULTANT III) <i>-See attached Annex "F" for detailed Scope of Work-</i>	1 LOT	127,060.00	1,524,720.00
TOTAL AMOUNT PHP			10,188,228.00	

APPROVED BUDGET FOR THE CONTRACT: PHP 10,188,228.00

Notes: Budget allocation is for one (1) year contract duration

Charged to OMA (Item Nos. 1 & 2)

Charged to Non-OMA (Item Nos. 5,6 & 7)

50% Charged to Non-OMA (Item No. 3 & 4)

50% Charged to OMA (Item No. 3 & 4)

2. Documents to be submitted:

- a) Curriculum Vitae or Personal Data Sheet
- b) Certificate of PhilGEPS Registration
- c) BIR Certificate of Registration as a Consultant

3. Contract Duration

Duration of contract shall be for a period of six (6) months, renewable at the option of the Head of Procuring Entity (HoPE), but in no case shall it exceed the term of the latter.

4. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

5. Terms of Payment

Terms of Payment shall be on a monthly basis after submission of monthly Accomplishment Report.

For Consultants A, B, C, II and III :

Reimbursable cost (out of pocket expenses) shall be based on actual, reasonable and appropriate expenses incurred during official travels outside of official work station (NPC head office), provided said expenses are duly authorized and approved by PCEO.

For Consultant I:

Reimbursable cost (out of pocket expenses) shall be based on actual, reasonable, appropriate expenses incurred during official travels outside of official work station (NPC head office) and to **allocate a Php1,000.00 communication allowance monthly**, provided said expenses are duly authorized and approved by PCEO.

6. Mode of Procurement

The consultancy contract shall be procured in accordance with the provisions of the 2016 Revised Implementing Rules and Regulations (IRR) of RA 9184 (updated as of 03 July 2023). Specifically, it shall be procured under Rule XVI, Alternative Methods of Procurement, Section 53.7, Negotiated Procurement, Highly Technical Consultants.

7. Deliverables

Monthly Accomplishment Report and copy of Final Report or study upon required by the HoPE. ***(please refer to detailed scope of work)***



8. Qualification/Professional Experience

Please refer to attached scope of work for applicable position/s marked as Annexes A to F.

9. Disclosure of Relations

The bidder shall comply with the provision of Section 47 of RA 9184 and its revised IRR on disclosure of relations.

10. Administrative Sanctions

Bidder shall likewise be imposed the rules as stated in Section 69 (Imposition of administrative penalties) should there be infractions committed.

Should there be infractions, the appropriate sanctions provided under Section 69 (Item 69.1) of the 2016 Revised IRR shall be imposed against the bidder.

11. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

——remaining spaces intentionally left blank——



SUPPLIER'S BID QUOTATION
(NP- HIGHLY TECHNICAL CONSULTANTS - 53.7.ii)

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **HO-CEO25-001**. I agree with the conditions of the TOR and offer the following supplies with specific description:

POSITION TITLE / ITEM NO.	QTY	MONTHLY RATE (PhP)	TOTAL PRICE (PhP)
CONSULTANCY SERVICES for <i>(Indicate Position Title)</i> ITEM NO. _____	1 lot		
NPC REQUIREMENTS		REMARKS	
<ul style="list-style-type: none">• Scope of Work• Deliverables• Submission of Reports/Outputs• Contract Duration• Qualification Requirements		COMPLY	
TOTAL BID PRICE		PHP	

Signature over Printed Name

Designation

Contact Details

e-mail address

Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.



**SCOPE OF WORK
(CONSULTANT A)**

Position Title	(HYDROPOWER CONSULTANT FOR OMA (MINDANAO GENERATION) AND DAM SAFETY OPERATION CONSULTANT (NON-OMA))
Objectives	<p>Provide technical advisory and consultancy services to the President and Chief Executive Officer (OPCEO) regarding the following:</p> <ul style="list-style-type: none"> •Rehabilitation, Operation, and Maintenance of the Agus - Pulangi HEPPs via Concession (Public-Private Partnership scheme/funding). The Agus-Pulangi HEPPs consists of seven (7) dams under the NPC Mindanao Generation namely, Agus I, II, IV, V, VI, VII and Pulangi IV. •Dredging and sediment management of Pulangi IV HEPP Reservoir, Mindanao •Operation and Maintenance Agreement entered by NPC with private dam operators of San Roque, Ambuklao, Binga, Caliraya and Angat Dam facilities covering procedures for correct operation according to design parameters, and maintenance requirements for prudent asset management and procedures related to surveillance and dam safety. •Safety management of 12 NPC large dams all over the country including efficient reservoir management with partner agencies.
Issues	<ul style="list-style-type: none"> •The rehabilitation and uprating activities of the APRP were originally programmed as a cooperation project between the World Bank and the relevant agencies of the Philippines, namely: Department of Finance (DOF) as the lead agency, Department of Energy (DOE), National Power Corporation (NPC), and Power Sector Assets and Liabilities Management Corporation (PSALM). •NPC manpower complement does not provide comprehensive Policy determining advisory services to PCEO on matters aimed at hydropower policies, and compliance with relevant local and international dam rules and regulations



TERMS OF REFERENCE
NP – Highly Technical Consultants
(PR No. HO-CEO25-001)

<p>Methodology and Scope of Work</p>	<ul style="list-style-type: none"> •Review and recommend improvement and update of the NPC Dam Manuals, Emergency Action Plans, Operation and Maintenance Agreement with Dam Operators, and related documents. •Official representative of the to the National Disaster Risk Reduction and Management Council (NDRRMC) - Office of the Civil Defense (OCD) and the National Committee on Dam Safety (NCODS). Represent OPCEO in local and international technical meetings and professional gatherings of the Philippine National Committee on Large Dams (PNCOLD) and International Commission on Large Dams (ICOLD). •Conduct review and endorsement of corporate CSWs pertaining to dam management, operations, and maintenance. • Review external communications including proposed legislation pertaining to Water Resources Management, Hydropower Development, and National Dam Safety Guidelines. •Conduct studies, perform research and/ apply best practices, as necessary. •Work with concerned or affected departments, including field work and/or ocular visits to sites, as needed. •Participates in various stakeholders' meetings. •Finalize and review of studies to be submitted to management and provide support on the review and implementation of policies and legislation pertaining to the power industry sector, energy transition, and renewable energy development in off-grid and SPUG areas. •Conduct review of policies and processes for the procurement of technical and engineering services and ensure compliance with the government procurement law. •Review contracts, proposals upon the direction of the President and CEO.
<p>Deliverables</p>	<ul style="list-style-type: none"> •Monthly Accomplishment Report •Copy of Final Report or Study (hard and soft copy), as needed.
<p>Qualification/Professional Experience</p>	<ul style="list-style-type: none"> •Bachelor's degree, RA 1080 Professional Eligibility •At least ten (10) years professional work experience in Water Resources Management, Hydropower Development and Use, and local and international Dam Safety Guidelines.
<p>Terms/Manner of Payment</p>	<ul style="list-style-type: none"> •Upon submission of monthly Accomplishment Report. •Reimbursable costs (out of pocket expenses) based on actual, reasonable, and appropriate expenses incurred during official travels outside of official workstation (NPC head office), provided that said expenses are duly authorized and approved by PCEO.

TERMS OF REFERENCE
NP – Highly Technical Consultants
(PR No. HO-CEO25-001)

Approved Budget	OMA Php 1,524,720.00 (Php 127,060.00 per month)
Mode of Procurement	Based on 2016 Revised IRR of RA 9184 (updated as of 03 July 2023), Rule XVI, Alternative Methods of Procurement, Section 53.7, Negotiated Procurement, Highly Technical Consultants



**SCOPE OF WORK
(CONSULTANT B)**

(Senior Transaction Advisor for Commercial Restructuring of NPC SPUG Operations and Operations and Maintenance Agreement of MINGEN)

- a) Develops the necessary framework to assist the NPC President pursue programs for reducing the UCME Subsidies;
- b) Develops the commercial structure that in conjunction with the legal structure forms the backbone for specific UCME Reduction programs;
- c) Interface with government agencies and the private sector for sounding off and gaining support for proposed structures to achieve objectives of UCME Reduction Programs;
- d) Advises the NPC President and CEO on strategic initiatives in pursuing NPC exit plans in SPUG areas and introduction/conceptualization of renewable energy.
- e) Advises the NPC President as it affects NPC operations on PSALM's Privatization Program of the CBK Complex and the Mindanao Coal Fired Power Plant;
- f) Advises the NPC President and CEO on the risks that NPC may have assume associated with the changes and recurring revision of the Operations and Maintenance Agreement (OMA) for the operation and maintenance Agus-Pulangi Hydroelectric Power Plant Complex;
- g) Advises the NPC President and CEO on corresponding strategic initiatives that NPC may have to pursue as PSALM determines the appropriate privatization structure for the Agus-Pulangi Hydroelectric Power Plant Complex.

**SCOPE OF WORK
(CONSULTANT C)**

Position Title	POLICY, REGULATORY AND COMPLIANCE CONSULTANT FOR OMA (MINDANAO GENERATION) AND NON-OMA (HEAD OFFICE)
Objective	<ul style="list-style-type: none"> •Provide advisory services to President and Chief Executive Officer (PCEO) of National Power Corporation (NPC) on Policy Regulatory compliance, policy relations and related matters
Issues	<ul style="list-style-type: none"> •NPC manpower complement does not provide comprehensive Policy determining advisory services to PCEO on matters aimed at reviewing energy policies, ERC regulations and compliance with relevant rules and regulations.
Methodology and Scope of Work	<ul style="list-style-type: none"> •Conducts studies, performs research and/or interviews with entities with similar projects and apply best practices, as necessary •Interviews and works with concerned or affected departments, including field work and/or ocular visits to sites, as needed •Documents observations and recommendations •Participates in various stakeholders meetings. •Finalizes and reviews of studies to be submitted to management where project prioritization will depend on the directions of top management. •Provides support on the review and implementation of policies and legislation pertaining to the power industry sector, energy transition, and renewable energy development in off-grid and SPUG areas •Conducts review of policies and processes for the procurement of technical and engineering services and ensure compliance with the government procurement law. •Reviews contracts, proposals upon the request of the President and CEO.
Deliverables	<ul style="list-style-type: none"> •Monthly Accomplishment Report •Copy of Final Report or Study (hard and soft copy), as needed
Professional experience	<ul style="list-style-type: none"> •Experience in regulatory review and legal compliance •With Bachelor's Degree and equivalent Civil Service eligibility
Terms/Manner of Payment	<ul style="list-style-type: none"> •Upon submission of monthly Accomplishment Report •Reimbursable costs (out of pocket expenses) – based on actual, reasonable and appropriate expenses incurred during official travels outside of official work station (NPC head office), provided that said expenses are duly authorized and approved by PCEO
Approved Budget	<ul style="list-style-type: none"> •OMA Php 921,834.00 / Non-OMA Php 921,834.00 (Php 153,639.00 per month)
Mode of Procurement	<ul style="list-style-type: none"> •Based on 2016 Revised IRR of RA 9184 (updated as of 03 July 2023), Rule XVI, Alternative Methods of Procurement, Section 53.7, Negotiated Procurement, Highly Technical Consultants

ANNEX "D"

**SCOPE OF WORK
(CONSULTANT I)**

Position Title	SPECIAL ASSISTANT TO THE PRESIDENT AND CEO
Objective	<ul style="list-style-type: none"> •A highly confidential consultant who provides a broad variety of advisory services, often sensitive in nature, on administrative and human resource processes and activities, drafts and reviews documents and correspondences, manages an extremely active calendar of engagements, and professionally represents the President and CEO and acts as liaison with national and foreign stakeholders and in networking activities •She will likewise conduct studies and provide advisory/consultative services to the HR group on NPC's Proposed Scrap-and-Build program/reclassification of positions and job descriptions as well as NPC's anticipated reorganization endeavor. The last reorganization of NPC was in 2012.
Issues	<ul style="list-style-type: none"> •Current NPC manpower complement does not provide comprehensive advisory services to PCEO on HR and foreign networking activities and several attempts were undertaken by NPC to secure consultants for re-organization and re-structuring endeavors.
Methodology and Scope of Work	<ul style="list-style-type: none"> •Collect, analyze and organize information on corporate/plant operations and related fields for institutional reports and official correspondence of the President and CEO •Prepare reports that summarizes findings from research studies or surveys regarding long-term goals and objectives of the Corporation •Perform other duties and responsibilities as may be assigned by the President and CEO from time to time •Provide a sophisticated calendar management for the President and CEO
Deliverables	<ul style="list-style-type: none"> •Monthly Accomplishment Report •Copy of Final Report or Study (hard and soft copy), as needed
Professional experience	<ul style="list-style-type: none"> •At least ten (10) years of meaningful work experience in private and/or public corporations in the related fields of foreign networking and coordination. •With Bachelor's Degree •With MBA degree
Terms/Manner of Payment	<ul style="list-style-type: none"> •Upon submission of monthly Accomplishment Report •Reimbursable costs (out of pocket expenses) – based on actual, reasonable and appropriate expenses incurred during official travels outside of official work station (NPC head office), and allocation of Php 1,000.00 communication allowance monthly provided that said expenses are duly authorized and approved by PCEO
Approved Budget	<ul style="list-style-type: none"> •Non-OMA (Php 1,524,720.00 one (1) year) (Php 127,060.00 per month)
Mode of Procurement	<ul style="list-style-type: none"> •Based on 2016 Revised IRR of RA 9184 (updated as of 03 July 2023), Rule XVI, Alternative Methods of Procurement, Section 53.7, Negotiated Procurement, Highly Technical Consultants

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ANNEX "E"

**SCOPE OF WORK
(CONSULTANT II)**

(Corporate Consultant on Nuclear Power, Plant Management, Operations & Maintenance and Logistics Management)

- a) Provide expert services in the procurement systems and management of NPC in accordance with RA 9184 and its Implementing Procedures, as former OIC Vice President of NPC Logistics.
- b) As former NPC focal person on Nuclear Power, provides expert services for the corporation that pertains to country's nuclear power program being implemented by the Department of Energy. Likewise provide recommendations, with regards to the final disposition of the Bataan Nuclear Power Plant.
- c) Conduct review and endorsement of corporate CSWs pertaining to technical matters involving engineering and development, power plant management, operations and maintenance, plant performance testing and improvement and quality assurance.
- d) Review and provide external communications including proposed legislation for the creation of PhilAtom which will be the regulatory government agency looking after the licensing and regulation of all nuclear facilities in the Philippines, including nuclear power plants.
- e) Provide technical advisory and consultancy services for the Agus - Pulangi Hydropower Plants Improvement Project, more particularly on the dredging of Pulangi reservoir and improvement initiatives for Agus Plants Dams and Waterways.
- f) Submit Monthly Accomplishment Report and Final Report of a specific technical assignment as directed.



ANNEX “F”

**SCOPE OF WORK
(CONSULTANT III)**

Position Title	FINANCIAL AND COMMERCIAL AFFAIRS CONSULTANT
Objective	<ul style="list-style-type: none"> •Provide advisory services to President and Chief Executive Officer (PCEO) of National Power Corporation (NPC) on Finance and related matters, in coordination with the legal and technical teams
Issues	<ul style="list-style-type: none"> •Current NPC manpower complement does not provide comprehensive advisory services to PCEO on matters aimed at improving the company's efficiency through the use of financial and business models and processes, such as revenue generation and tariff impact studies, logistics and supply chain management, alternative means of providing energy to missionary areas (fuel importation, RE renewable energy, etc). Likewise, the company does not have an integrated management information system at the moment.
Methodology and Scope of Work	<ul style="list-style-type: none"> •Research and/or interviews with entities with similar projects and apply best practices, as necessary •Interviews and work with concerned or affected departments, including field work and/or ocular visits to sites, as needed •Documentation of observations and recommendations •Participation in the finalization of reports or studies to be submitted to management <ul style="list-style-type: none"> ◦Note: Project prioritization will depend on the directions of top management.
Deliverables	<ul style="list-style-type: none"> •Monthly Accomplishment Report •Copy of Final Report or Study (hard and soft copy), as needed
Professional experience	<ul style="list-style-type: none"> •At least ten (10) years of meaningful work experience in private and/or public corporations in the fields of Accounting, Treasury, Financial Planning and Budget, Audit, Taxation, Project Management, Business Information Systems, Strategic Business Planning •With CPA license or equivalent Civil Service eligibility •With MBA degree
Terms/Manner of Payment	<ul style="list-style-type: none"> •Upon submission of monthly Accomplishment Report •Reimbursable costs (out of pocket expenses) – based on actual, reasonable and appropriate expenses incurred during official travels outside of official work station (NPC head office), provided that said expenses are duly authorized and approved by PCEO
Approved Budget	<ul style="list-style-type: none"> •Non-OMA (1,524,720.00 one (1) year) (Php 127,060.00 per month)
Mode of Procurement	<ul style="list-style-type: none"> •Based on 2016 Revised IRR of RA 9184 (updated as of 03 July 2023), Rule XVI, Alternative Methods of Procurement, Section 53.7, Negotiated Procurement, Highly Technical Consultants

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