



NATIONAL POWER CORPORATION

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT - 53.9)

September 11, 2023

Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. HO-TSD23-006 / REF NO. ~~SVP230918-KL~~ and submit the same at the Bids and Contracts Services Division (BCSD), Ground Floor Diliman Quezon City on or before 9:30 am of 18 September 2023.

The following documents must be submitted together with your quotation:

1. PhilGEPS Registration, whichever is applicable:

For Platinum Members:

2. Valid and Updated Certificate of PhilGEPS Registration (This should include the attached "Annex A"). In case the Mayor's Permit in the said Annex "A" is expired, a valid/updated Mayor's Permit must also be submitted.

For Red or Blue Members:

- Valid Mayor's Permit showing the expiry date
- PhilGEPS Registration Number ;

3. Other documents: : Please refer to the attached ADDITIONAL TOR

Additional Documentary Requirements, if applicable:

- Omnibus Sworn Statement (use attached Form) (For Total ABC of Above PhP 50,000);
- Latest Income Tax Return / Business Tax Return (For Total ABC of Above PhP 500,000);
- Professional License/Curriculum Vitae (for Consulting Services only);
- PCAB License (for INFRA Projects only);

The Warranty Period shall be: Please refer to the attached TOR

In case of a failed bidding, a re-bidding maybe conducted without prior notice to any previous bidder(s).

For further inquiries, please contact the BAC Secretariat, Ms. Kristine C. Lacatan at telephone no/s. 8-924-5397 with e-mail address at kclacatan@napocor.gov.ph.

Very truly yours,


ATTY. MELCHOR P. RIDULME
Chairman, Bids and Awards Committee



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Quezon City 1100, Philippines
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Republic of the Philippines
NATIONAL POWER CORPORATION

**TERMS OF REFERENCE
ALTERNATIVE MODE OF PROCUREMENT
(SMALL VALUE PROCUREMENT – 53.9)**

1. **Scope of Works:** PR NO. HO-TSD23-006 / REF NO. JVP230918 - KL

For the Supply and Delivery of:

Item No.	DESCRIPTION	QTY.	U/M	ABC (PhP)
1	SOUND SYSTEM EQUIPMENT	1	LOT	939,090.00
TOTAL AMOUNT				939,090.00

Note/s:

- Item to be supplied by the winning bidder should be brand new.
- Please refer to the attached sheets for the complete scope of work & specifications.
- Warranty should be at least one (1) year.

APPROVED BUDGET FOR THE CONTRACT: PHP 939,090.00

2. Delivery Period

Delivery Period shall not be later than SEE ATTACHED END USER'S TERMS upon receipt of the Purchase Order / Notice to Proceed.

3. Delivery Point

Items shall be delivered at NPC-OBC WAREHOUSE, HEAD OFFICE, DILIMAN, QUEZON CITY

4. Bid Submission

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

5. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

6. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

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7. Bid Price Validity

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

8. Eligibility Criteria

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Bid (LCB).

9. Detailed Evaluation and Comparison of Bids

The LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

10. Post-qualification

Submitted documents of the LCB shall be subjected to post qualification evaluation.

The bid that PASSED the Post-Qualification shall be declared as the Single /Lowest Calculated Responsive Bid (S/LCRB).

11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

12. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law

13. PO Effectivity

- a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

14. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

15. Warranty

Warranty is dependent upon the nature/type of the item which is included in the offer (i.e. Manufacturer's Warranty), unless specifically required in the scope of works.

16. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

17. Liability of the Supplier

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

18. Disclosure of Relations

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure or relations.

19. Administrative Sanctions

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

20. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

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**SUPPLIER'S BID QUOTATION
 (SMALL VALUE PROCUREMENT – 53.9)**

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. HO-TSD23-006 with specific descriptions, to wit:

ITEM NO.	QTY	U/M	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1					
TOTAL BID PRICE					

- Payment Terms 30 Calendar Days
- Delivery Period: 15 Calendar Days
- Price Validity 120 Calendar Days
- Delivery Point NPC-OBC Warehouse, Head Office, Diliman, Quezon City
- Warranty One (1) Year

 Name and Signature of Authorized Representative

Date _____

Company Name _____

Contact Details _____

E-mail address _____

Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.

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TERMS OF REFERENCE

P.R. NO. HO-TSD23-006

SUPPLY, DELIVERY, AND TESTING OF SOUND SYSTEM EQUIPMENT

1. APPROVED BUDGET FOR THE CONTRACT (ABC)

The Approved Budget for the Contract is **Nine Hundred Thirty-Nine Thousand Ninety Pesos (PHP 939,090.00)** inclusive of VAT and all applicable government taxes.

2. PLACE AND DATE OF DELIVERY

The winning BIDDER shall supply and deliver the deliverables at **NPC Warehouse-Head Office, Diliman, Quezon City, within fifteen (15) calendar days from receipt of the Notice to Proceed (NTP).**

3. PROJECT PURPOSE

The project's purpose is the replacement/upgrading of the existing old and defective sound systems that have already undergone significant repairs and have already reached their End-Of-Life (EOL) services.

4. QUALIFICATION REQUIREMENTS

4.1. The BIDDER refers to the BIDDER/ provider of the Sound System equipment as specified in the Terms of Reference.

4.3 Other documentary requirements to be submitted by BIDDER:

4.2.1 One (1) year Warranty Certificate and Sales Support for the supplied Sound System equipment.

4.2.2 Three (3) months Warranty Certificate for the cables, connectors, and other accessories.

4.2.3 Brochures, Technical Datasheet, or equivalent document for the proposed equipment showing compliance with the required minimum Technical Specifications.

4.2.4 The time frame from the issuance of Notice to the Proceed up to the final acceptance of the project must be at most thirty (30) calendar days.

5. SCOPE OF WORK

The scope of work shall include but is not limited to the following:

- 5.1 The sound system equipment is supplied, delivered, installed, and tested.
- 5.2 Remote/On-site Support 8 am to 5 pm, and Next Business Day (NBD) response window during the warranty period.
- 5.3 Technical training for the sound system operations and maintenance shall be included for four (4) NPC personnel representatives.

6. TECHNICAL SPECIFICATIONS

6.1 MAIN SPEAKER

ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
1	Manufacturer	By Supplier	
2	Place of Manufacture	By Supplier	
3	Quantity	2 Sets	
4	Total System Power	$\geq 1200W$	
5	High-Frequency Driver	$\geq 1.35"$	
6	Low-Frequency Driver	$\geq 15"$	
7	Built-in Amplifier (Low/High)	Class D/AB	
8	Master Gain/Level, Mic Pre-Amp Control	Supported	
9	Horizontal/Vertical Dispersion Pattern	90° x 60° or better	
10	Digital Signal Processor (DSP)/EQ Presets LCD	FOH, Monitor, Music Playback, and Speech or better	
11	Input/Output (XLR-combo, 1/4" TRS, Mic Line, Mix Out-balanced)	Supported	
12	Sound Pressure Level (SPL) response at 124 dB frequency	47~20Hz or better	
13	Power Supply	230VAC 60Hz	
14	Accessories		
	a. Power Supply Cord	Included	
	b. Stand	Included	

	c. O&M Manual	Included	
15	Warranty	One (1) Year	

6.2 SUB-WOOFER

ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
1	Manufacturer	By Supplier	
2	Place of Manufacture	By Supplier	
3	Quantity	2 Sets	
4	Total System Power	≥1200W	
5	Low-Frequency Driver	≥18"	
6	Low-Frequency Voice Coil	≥3"	
7	Built-in Amplifier (Subwoofer)	Class D	
8	Master Gain/Level Control	Supported	
9	LCD Digital Signal Processor (DSP)/Sub-bass to Full-range Variable Low-pass Filter	FOH, Extended Low-end application	
10	Input/Output (XLR-combo, ¼" TRS, Mix Out-balanced)	Supported	
11	Sound Pressure Level (SPL) response at 129 dB frequency	30~150Hz or better	
12	Power Supply	230VAC 60Hz	
13	Speaker Pole/Stand Mounting	Supported	
14	Accessories		
	a. Power Supply Cord	Included	
	b. O&M Manual	Included	
	Warranty	One (1) Year	

6.3 WIRELESS MICROPHONE

ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
1	Manufacturer	By Supplier	
2	Place of Manufacture	By Supplier	
3	Quantity	6 Sets	
4	Wireless receiver type/ Power supply	Dual-handheld microphone/ 12VDC switched-mode power supply	

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ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
5	High Definition Audio Performance (HDAP) technology	Supported	
6	Master Gain/Level knob and LED indicators	Main Volume, Channel 1 and 2, ON/OFF, RF, Audio Clipping status or better	
7	Hand-held microphone type/Battery operation	Cardioid dynamic element, ON/OFF, MUTE switch, Wire-mesh cap/ 1 x AA-battery operated up to 30-hour operation or better	
8	Accessories:		
	a. 1 x 4-AA Charger Kit	Included	
	b. 1 x 4-NIMH AA 2000Mah Battery	Included	

6.4 DIGITAL MIXER

ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
1	Manufacturer	By Supplier	
2	Place of Manufacture	By Supplier	
3	Quantity	2 Sets	
4	Type	Digital	
5	Number of Input Channels	Sixteen (16) or better	
6	Number of Buses	Ten (10) or better	
7	Mixing Capability		
	a. Type	Programmable / Controllable	
	b. Number of Groups	Six (6) or better	
8	Stereo Bus		
9	Ports		
	a. Ethernet	Included	
	b. XLR	Included, Lockable	
	c. PL Port	Included	
10	Programming Software	Included, No License Required	
11	Accessories		
	a. Power Cable	Included	
	b. Operators Manual	Included	
12	Warranty	One (1) Year	

6.5 POWER AMPLIFIER

ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
1	Manufacturer	By Supplier	
2	Place of Manufacture	By Supplier	
3	Quantity	4 Units	
4	Stereo Power		
	a. 8 Ω	By Supplier	
	b. 4 Ω	By Supplier	
5	Signal-to-Noise Ratio	100dB or better	
6	Slew Rate	15v/μs or better	
7	Damping Factor	250:1 or better	
8	Frequency Response	20Hz – 20kHz; ±0.1dB	
9	Total Harmonic Distortion	≤0.5% of Rated power at 8Ω, 1kHz	
10	Input Sensitivity	0.775V or better	
11	Input Impedance	By Supplier	
12	Electrical Protection		
	a. Peak Limit	Included	
	b. DC	Included	
	c. Overcurrent	Included	
	d. Short Circuit	Included	
13	Accessories		
	a. Power Cord	Included	
	b. Operators Manual	Included	
14	Warranty	One (1) Year	

6.6 AUDIO CABLE

ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
1	Manufacturer	By Supplier	
2	Place of Manufacture	By Supplier	
3	Quantity	4-Spools	
4	Type		
	a. For Active Speaker and Microphone	Composite Multi-Signal (3-wire)	
	b. For Passive Speaker	Standard-Speaker Cable	
5	Capable Connectors		
	a. For Active Speaker and Microphone	Balanced XLR / ¼" PL / 1/4" PL	
	b. For Passive Speaker	Speak-On Cable	
6	Color		
	a. For Active Speaker and Microphone	By Supplier	
	b. For Passive Speaker	By Supplier	
7	Spool	Included	
8	Length	100 Meters per Spool	
9	Warranty	At least Three (3) Months	

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6.7 AUDIO CONNECTOR

ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
1	Manufacturer	By Supplier	
2	Place of Manufacture	By Supplier	
3	Type		
	a. Balanced XLR (Male)	42-pcs.	
	b. Balanced XLR (Female)	42-pcs.	
	c. Speak-on (Male)	16-pcs.	
	d. Speak-on (Female)	16-pcs.	
	e. 1/4" PL Mono	24-pcs.	
	f. 1/8" PL Stereo	24-pcs.	
	g. 3.5mm	12-pcs.	
4	Warranty	At least Three (3) Months	

6.8 SPEAKER POLE STAND HEAVY-DUTY

ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
1	Manufacturer	By Supplier	
2	Place of Manufacture	By Supplier	
3	Quantity	2 Sets	

6.9 SOUND SYSTEM CONTROLLED LIGHTING EQUIPMENT

ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
1	Manufacturer	By Supplier	
2	Place of Manufacture	By Supplier	
3	LED PAR Light		
	a. Quantity	Twelve (12) Units	
	b. Light Source	≥54 x 3W PAR LED (R12/G18/B18/W6)	
	c. Color	Multi-color	
	d. Total Power/Light Angle	180W/25° or better	
	e. Power Supply	230VAC 60Hz	
	f. Control Mode	Auto/ Sound/ DMX/ Master-slave	
	g. DMX Channel	8	
	h. Casing	Aluminum, IP-20 Protection	
	i. Metal Mounting Brackets	To provide	
4	Moving Head Light		
	a. Quantity	Four (4) Units	
	b. Brand/Model No.	By Bidder	
	c. Light Source	≥1 x 100W, No-pattern (R/G/B/W)	
	d. Color	8-color or better	
	e. Total Power/Light Angle	120W/3° or better	
	f. Pan/Tilt	540° /270° or better	

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ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
	g. Control Mode	Auto/ Sound/ DMX/ Master-slave	
	h. DMX Channel	13	
	i. Casing	Aluminum, IP-20 Protection	
5	Controller Console		
	a. Quantity	One (1) Unit	
	b. Brand/Model No.	By Bidder	
	c. Type of Controller	Standard Universal DMX512	
	d. Channel	≥192 DMX Channels	
	e. Bank	≥30 bank memory	
	f. Programmable trigger Time	Supported	
	g. Programmable Scene	≥8 (1~25 sec./step)	
	h. Scene Graduation Speed	≥0.1~25 sec.	
	i. Power Supply	9~12VDC	
	j. Built-in Mic Head	Supported	
	k. Voice Function	Supported	
	l. Manual/MIDI Control	Supported	
	m. Fade-time Delay Adjustment	Potentiometer	
6	Accessories		
	a. Operator's Manual	Included	
	b. Power Supply Cord	Included	
7	Warranty	One (1) Year	

6.10 ACTIVE SPEAKER SYSTEM

6.10.1 FRONT OF HOUSE (FOH)

ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
1	Manufacturer	By Supplier	
2	Place of Manufacture	By Supplier	
3	Quantity	2 Sets	
4	Enclosure	Plastic	
5	Total System Power	≥1300W	
6	High-Frequency Driver	≥1.75"	
7	Low-Frequency Driver	≥12"	
8	Built-in Amplifier (Low/High)	Bi-Amp UCD	
9	Master Gain/Level, Mic Pre-Amp Control	Supported	
10	FIR Filtering	Supported	

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11	Digital Signal Processor (DSP)/EQ Presets LCD	4-DSP presets	
12	RCA, Input/Output (XLR-combo, 1/4" TRS, Mic Line, Mix Out-balanced)	Supported	
13	Maximum SPL	132dB	
14	Power Supply	230VAC 60Hz	
15	Accessories		
	a. Power Supply Cord	Included	
	b. Stand	Included	
	c. O&M Manual	Included	
16	Warranty	One (1) Year	

6.10.2 SUBWOOFER

ITEM NUMBER	DESCRIPTION	NPC REQUIREMENT	SUPPLIER'S DATA
1	Manufacturer	By Supplier	
2	Place of Manufacture	By Supplier	
3	Quantity	1 Unit	
4	Enclosure	Wood	
5	Total System Power	≥1600W	
7	Low-Frequency Driver	≥15"	
8	Built-in Amplifier (Low/High)	Bi-Amp UCD	
9	Master Gain/Level, Mic Pre-Amp Control	Supported	
10	FIR Filtering	Supported	
11	Digital Signal Processor (DSP)/EQ Presets LCD	4-DSP presets	
12	RCA, Input/Output (XLR-combo, 1/4" TRS, Mic Line, Mix Out-balanced)	Supported	
13	Maximum SPL	132dB, >500 (2Hz~100Hz) damping factor	
14	Power Supply	230VAC 60Hz	
15	Accessories		
	a. Power Supply Cord	Included	
	b. Stand	Included	

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	c. O&M Manual	Included	
16	Warranty	One (1) Year	

>>> Nothing follows <<<

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Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this' ___ day of ___, 20___ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]