



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

27 January 2021

MS. EVELYN A. BEA

Manager

CHEMTECH TRADING

#25 Valencia St., North Susana Village,

Commonwealth Ave., Old Balara, Quezon City

Tel. No. 7964-3327 / 0917-8109118

Email: evelynabea@yahoo.com.ph

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 057824-MDC

Dear Ms. Bea:

Pursuant to Purchase Order No. **057824-MDC** in the total amount of **₱ 517,540.00** for the **Supply and Delivery of Acrylic Trimmer and Sixty Four (64) Other Items intended for Compensation and Benefits Division** under PR No. **HO-CBM21-001 (Item Nos. 1-47 & 50-67)**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

ATTY. MANUEL LUIS B. PLOFINO

OIC-Vice President, Admin and Finance

Cf: Mr. R. A. Villarin – Manager, Logistics Dept.
Ms. M. B. Guinto – Manager, HRD

Received and Acknowledged by: _____

t. h. p. p.
Authorized Representative

Date: _____

2/9/21

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