



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

11 February 2021

MS. EVELYN A. BEA

Manager

CHEMTECH TRADING

#25 Valencia St., North Susana Village,
Commonwealth Avenue, Old Balara,
Quezon City

Tel. Nos. 7964-3327 / 0917-8109118

Email: evelynabea@yahoo.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 057878-JBO

Dear Ms. Bea:

Pursuant to Purchase Order No. **057878-JBO** in the total amount of **₱ 42,000.00** for the **Supply and Delivery of Ink Cartridges for Brother Printer LC73 intended for Materials, Supplies & Services Procurement Division** under PR No. **HO-PUR20-004 (Item Nos. 1 – 3)**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of the copy of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,


ALEXANDER P. JAPON

Vice President, Admin and Finance

Cf: Mr. R. A. Villarín – DM, Logistics
Mr. C. P. Castro – MMO, MSSPD

Received and Acknowledged by: _____


Authorized Representative

Date: _____

2/22/21

BIR Roadcor, Quezon Avenue, Diliman
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