



# NATIONAL POWER CORPORATION

## NOTICE TO PROCEED

29 July 2022

**MS. SUZETTE D. TAN**

Authorized Representative  
PURETEK WATER PURIFICATION, INC.  
Mabini Street, Northern Poblacion, Plaridel  
Misamis Occidental  
Tel. No. 09239066246  
E-mail: puretekwaterph@gmail.com

**SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058476 - MGF**

Dear **Ms. Tan:**

Pursuant to Purchase Order No. 058476 - MGF, in the total amount of P279,900.00, for the Preventive Maintenance, Cleaning & Replacement of Parts of the Multi Media Water Purifier at Basement, NPC Head Office under PR No. HO-TFM22-081, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

**ALEXANDER P. JAPON**  
Vice President, Admin and Finance

*Alexander P. Japon*

Received and Acknowledged by: MA. SUZETTE D. TAN  
Authorized Representative

Date: 8-3-2022

cf: Ms. M. B. Guinto - SDM, Admin  
Mr. R. A. Villarín - DM, Logistics  
Mr. R. S. Dormido - Prin. Engr. A, TFMD

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