



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

30 August 2022

MS. MA. LUCIA P. OAVENGA
Assistant Sales Manager
COSMOTECH PHILIPPINES, INC.
Cosmotech Center, 7761 St. Paul Street,
San Antonio Village, Makati City
Tel. No. 8403-9811 to 16 local 121
Email: lucy@cosmotech.com.ph

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058501-JBO

Dear Ms. Oavenga:

Pursuant to Purchase Order No. **058501-JBO** in the total amount of **₱ 188,600.00** for the **Supply and Delivery of Digital Imaging/Document Scanner** intended for **Organization and Placement Division** under PR No. **HO-PPL22-003**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,


ALEXANDER P. JAPON
Vice President, Admin and Finance

- cf: Ms. M. B. Guinto – SDM, Admin
- Mr. R. A. Villarin – Manager, Logistics Dept.
- Ms. K. F. L. Magtibay –HR Specialist, OPD

Received and Acknowledged by: MA. LUCIA OAVENGA
Authorized Representative
Date: SEPT. 2, 2022



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