



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

09 September 2022

MR. BENITO T. SORIANO
Authorized Representative
GRAFICA VERANDA ENTERPRISES
Mabini Street, Northern Poblacion Plaridel,
Misamis Occidental
Tel. Nos. 09239066246/09299073152
Email: hyneesoriano@yahoo.com.ph

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058522-RSC

Dear **Mr. Soriano**:

Pursuant to Purchase Order No. **058522-RSC** in the total amount of **₱ 602,680.00** for the **Supply and Delivery of Toner Cartridges and Seven (7) Other Items intended for Information System & Technology Department**, under PR No. **HO-IST22-011 (Item Nos. 1-4, 6 8-9, & 11)**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

ATTY. MELCHOR P. RIDULME
Officer-in-Charge, NPC

Cf: Mr. A. P. Japon- Vice President, Admin & Finance
Ms. M. B. Guinto - SDM, Admin
Mr. R. A. Villarín - DM, Logistics
Mr. R. R. E. Torres - Sr IS/IT Specialist, ITSD

Received and Acknowledged by:

BENITO SORIANO
Authorized Representative

Date: 9/12/2022

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