



National Power Corporation

INVITATION TO BID

SMALL VALUE PROCUREMENT 2023- 010

1. The **NATIONAL POWER CORPORATION (NPC)**, through its approved Corporate Budget of CY 2023 intends to apply the sum of (**Please see schedule below**) being the Approved Budget for the Contract (ABC) to payments under the contract listed below. Bids received in excess of the ABC shall be automatically rejected at Bid opening.

Ref. Nos./ PR Nos.	Description	Bid Submission /Opening	ABC / Amount of Bid Docs
1) MG-MGE23-020 SVP2023-MGE-034	SCOPE OF WORK: 1. MOBILIZATION 2. MATERIALS STRENGTH AND TESTING (IF APPLICABLE) 3. CONSTRUCTION SAFETY AND HEALTH PROGRAM 4. DRY WALL (INCLUDING PAINTING) 5. GLASS WALL & DOORS (INCLUDING TRANSFER OF EXISTING D3) 6. INSTALLATION OF GLASS BOARDS AND DOOR SIGNAGES 7. INSTALLATION OF CARPET TILES 8. DEMOBILIZATION PCAB License & Registration Category: Category Trade/E – with inter agency registration and classification of at least Small A – Building and Industrial Plant.	OCTOBER 31, 2023, 9:30AM	Php242,734.15

2. NPC now invites Bids for Items listed above. Completion of the Projects are required within the contract period specified in the Technical Specifications. The Bidder must have completed a single contract that is similar to this Project, equivalent to an amount as stated in the Request for Quotation.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” pursuant to RA 9184 and its Revised IRR.
4. Interested bidders may obtain further information from the **BAC Secretariat, Contracts Management Office, Logistics Division** at the address given below during office hours, 8:00 AM to 5:00 PM Monday to Friday. A complete set of Request for Quotation (RFQ) may be secured by interested bidders free of charge from the address below.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGeps) <https://www.philgeps.gov.ph/> or the website of National Power Corporation <https://www.napocor.gov.ph/BCSD/bids.php>.

5. Bids must be delivered to the address below on or before the date stated above. Late bids shall not be accepted.
6. NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.
7. For further information, please refer to:

BAC SECRETARIAT

Contracts Management Office, Logistics Division
NPC Mindanao Generation
Maria Cristina, Iligan City
Tel. No.: (063) 222-3459
Fax No.: (063) 223-4604
E-mail Add.: logistics_afd_mingen@napocorgov.ph



REYNANTE T. CIRUELA
Chairman, Bids and Awards Committee
Mindanao Generation, Headquarters

Date of Publication: October 20, 2023



National Power Corporation

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT - 53.9)

12 October 2023

Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. **MG-MGE23-020** Ref. No. **SVP2023-OVP-020** submit the same in a sealed envelope to be dropped in the designated drop box at the Bidding Room, Mindanao Generation Headquarters Building, Maria Cristina, Iligan City **on or before October 24, 2023@ 9:30AM.**

The following documents must be submitted together with your quotation:

1. Bid Form
2. Bill of Quantities
3. Conformity to Technical Specifications and Project Requirements:
 - a. **List of contractor's key personnel** (e.g., Construction Foreman, Safety Officer 2 (SO2) with at least three years experience in related works), to be assigned to the contract to be bid, with their complete qualification and experience data, using NPC-MinGen Standard Form No. NPCMGNSF-SVP-01;
 - b. **List of contractor's major equipment units**, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, using NPC-MinGen Standard Form No. NPCMGNSF-SVP-02 and its supporting documents;
4. Valid PhilGEPS Registration, whichever is applicable:
For Platinum Members:
Valid and updated Certificate of PhilGEPS Registration.
For Red Members:
 - a. Valid Mayor's Permit showing the expiry date
 - b. PhilGEPS Registration Number;
5. Additional Documentary Requirements;
 - a. *Philippine Contractors Accreditation Board (PCAB) License;*
 - b. *Omnibus Sworn Statement (use attached Form)*
(For Total ABC of Above PhP 50,000);
6. Post-qualification requirements (Submit original copies):
 - a. *Original Bank Statement as of September 2023;*
 - b. *Original valid and updated PhilGEPS Registration (Platinum Membership) (all pages);*
 - c. *SEC/DTI registration for sole proprietorship, or CDA for cooperatives or its equivalent document;*



NATIONAL POWER CORPORATION
BIR Roadcor, Quezon Avenue, Diliman
Quezon City 1100, Philippines
Tel. Nos. (632) 8921-3541 to 80 • Fax No. (632) 8921-2468
Website: www.napocor.gov.ph





National Power Corporation

- d. Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
- e. Valid Tax clearance per E.O. No. 398, s. 2005;
- f. Philippine Contractors Accreditation Board (PCAB) License;
- g. Latest Income Tax Return/Business Tax Returns (For Total ABC of Above PhP 500,000);
- h. Certificate of Site Inspection issued by Plant/Department Manager or his authorized representative.
- i. All relevant documents necessary to validate or verify the information declared in Standard Form NPCMGNSF-SVP-01 (List of Contractor's Key Personnel).

The Warranty Period shall be: One year (1) from contract completion up to the issuance of Certificate of Final Acceptance by the procuring entity. (Defects Liability Period) and another one (1) year beginning from the issuance of Certificate of Final Acceptance (Structural Defects Liability).

In case of a failed bidding, a re-bidding maybe conducted without prior notice to any previous bidder(s).

For further inquiries, please contact the BAC Secretariat, **Ms. Marilou Y. Macapil** at telefax no. **(063) 223-8355**/local no. **2544** with e-mail address at **logistics_afd_mingen@napocor.gov.ph**

Very truly yours,

REYNANTE T. CIRUELA
Chairman
Bids and Awards Committee



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RENOVATION OF MINGEN TECHNICAL DATA CENTER

Section VI. Specifications

PROJECT HIGHLIGHTS

PH 1.0 GENERAL

The project is funded by NPC Mindanao Generation. This project aims to maximize the use of space for MinGen's Technical Data Center.

The Contractor shall furnish all labor, materials, equipment, tools and other incidental matters necessary to complete the works in accordance with the contracts and approved detailed engineering activities; and other existing laws, rules and regulations relative thereto.

PH 2.0 PROJECT LOCATION

The project is located within the MinGen Headquarters Office, Maria Cristina, Iligan City.

PH 3.0 SCOPE OF WORK

The works and services to be performed by the Contractor for this undertaking shall essentially consist of, but not limited with the following scope of works:

1. MOBILIZATION
2. MATERIALS STRENGTH and TESTING (if applicable)
3. CONSTRUCTION SAFETY AND HEALTH PROGRAM
4. DRY WALL (Including Painting)
5. GLASS WALL & DOORS (Including transfer of existing D3)
6. INSTALLATION OF GLASS BOARDS AND DOOR SIGNAGES
7. INSTALLATION OF CARPET TILES
8. DEMOBILIZATION

PH 4.0 CONTRACT PERIOD

The contractor shall complete the works as specified in Clause 3 within **Twenty-Seven (27) calendar days**. The total contract duration is inclusive of six (6) unworkable days considered unfavorable for the execution of work at site. The contract period shall be reckoned from the date of contract effective as specified in the Notice to Proceed.

PH 5.0 CONTRACTOR'S CLASSIFICATION

The Contractor must have a valid Philippine Contractors Accreditation Board (PCAB) license of at least **Category Trade/E** with inter-agency registration and classification of at least **Small A – General Building and Industrial Plant**.

The Contractor must have undertaken similar contracts that involves construction/rehabilitation/expansion of commercial, industrial or office building provided that the contract cost shall be at least equivalent to 50% of ABC.

RENOVATION OF MINGEN TECHNICAL DATA CENTER

PH 6.0 MINIMUM REQUIRED PERSONNEL

1 - Construction Foreman

(A B.S. Civil Engineering Graduate with at least three (3) years experience in similar works or a Civil Engineering Technology Graduate with at least five (5) years experience in similar works) or if non-graduate, at least five (5) years working experience as Construction Foreman in similar works.

1 - Safety Officer 2 (SO2)

(Construction Safety Officer who has completed at least forty (40) hours of Construction Safety and Health (COSH) Training from Occupational Safety and Health Center (OSHC) or Safety Training Organizations (STOs) accredited by the Department of Labor and Employment (DOLE). Must be present during the whole duration of the project.)

The following key personnel information indicated above must be included in Standard Form NPCMGNSF-INFR-05: List of Key personnel Proposed to be Assigned to the Contract. Filled up Standard Form NPCMGNSF-INFR-05 must be included in the technical component envelope.

Project Engineer or Foreman and Construction Safety & Health Officer maybe one person, as long as he meets the requirements of the two positions. Provided however, that there is no overlapping of projects undertaken by the same contractor and supervised by the same person.

The above key personnel must be either employed by the applicant or contracted by the applicant to be employed for the contract to be bid.

H 7.0 MINIMUM REQUIRED CONSTRUCTION EQUIPMENT (Owned or Leased)

<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>
None		

SECTION VIII - BILL OF QUANTITIES

Name of Project: **RENOVATION OF MINGEN TECHNICAL DATA CENTER**
 PR #: _____

BILL OF QUANTITIES

Item No.	Description of Work or Materials	Unit	Estimated Quantity	Unit Price in Pesos (Words and Figures)	Total Amount
I.	CONSTRUCTION SAFETY AND HEALTH PROGRAM	lot	1.00	_____ (PHP) _____ _____ (PHP) _____	_____ (PHP) _____
II.	DRY WALL (Including Painting)	sq.m.	5.50	_____ (PHP) _____	_____ (PHP) _____
III.	GLASS WALL & DOORS (Including transfer of existing D3)	lot	1.00	_____ (PHP) _____	_____ (PHP) _____
IV.	INSTALLATION OF GLASS BOARDS AND DOOR	lot	1.00	_____ (PHP) _____	_____ (PHP) _____
V.	INSTALLATION OF CARPET TILES	sq.m.	20.82	_____ (PHP) _____	_____ (PHP) _____
TOTAL (PHP)					_____

Name of Firm

Name and Signature of Authorized Representative

Designation