



National Power Corporation

REQUEST FOR QUOTATION (SHOPPING – 52 .1 b)

April 24, 2024

Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. **HO-CWA24-007**. No. SHB240506-2600248 and submit the same at the Bids and Contracts Services Division (BCSD), Ground Floor Diliman Quezon City on **or before 9:30 AM of 06 MAY 2024**.

The following documents must be submitted together with your quotation:

For Platinum Members:

1. Valid and Updated Certificate of PhilGEPS Registration (This should include the attached "Annex A"). In case the Mayor's Permit in the said Annex "A" is expired, a valid/updated Mayor's Permit must also be submitted.

For Red or Blue Members:

1. Valid Mayor's Permit
2. PhilGEPS Registration Number ;

- Other documents to be submitted: _____

In case no bid or insufficient number or bids is received on **06 MAY 2024**, the deadline for submission may be extended, as follows:

First (1st) Extension : _____
Second (2nd) Extension : _____
Third (3rd) Extension : _____

The RFQ/Bid Proposal shall be submitted by the bidder to NPC on the manner of submission based on the ABC as follows:

Approved Budget for the Contract (ABC)

- Up to Php100, 000.00 - via fax/e- mail/ bid proposal to procurement officer
- Above Php100,000 up to Php1,000,000 - via Sealed Offer (use drop box @ procurement office)

For further inquiries, please contact the BAC Secretariat, **Mr. Renz Gabriel L. Cruz** at telephone no/s. 8921-3541 loc 5397 / Fax No. 8922-1622 with e-mail address at renzcruz.napocor@gmail.com.

Very truly yours,


ATTY. MELCHOR P. RIDULME
Chairman, Bids and Awards Committee



NATIONAL POWER CORPORATION
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Quezon City 1100, Philippines
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Republic of the Philippines
NATIONAL POWER CORPORATION

**TERMS OF REFERENCE
ALTERNATIVE MODE OF PROCUREMENT
(SHOPPING – 52.1 b)**

1. **Scope of Works:** PRNO.HO-CWA24-007/ REF NO. SHB240506- R6100248

FOR THE SUPPLY AND DELIVERY OF P12 NURSERY OPERATIONS AND P12 PROJECT SUSTAINABILITY MATERIALS

Item No.	DESCRIPTION	QTY.	ABC (PhP)
1	BAG, POLYETHYLENE PLASTIC 4X5 IN. (THICKNESS .003 INCH, BLACK) PLAN 12 – NURSERY OPERATIONS	50 BDL	30,000.00
2	DRUM, PLASTIC, 200 LTRS CAP STORAGE PLAN 12 – NURSERY OPERATIONS	2 PC	4,000.00
3	FERTILIZER, 14-14-14, 50 KILOS/SACK PLAN 12 – NURSERY OPERATIONS	13 SACK	35,999.99
4	FERTILIZER, VERMICAST PLAN 12 – NURSERY OPERATIONS	75 SACK	60,000.00
5	FUNGICIDE PLAN 12 – NURSERY OPERATIONS	5 LTR	12,500.00
6	GARDEN HOSE 5/8 IN. DIA. 25M/ROLL PLAN 12 – NURSERY OPERATIONS	2 ROLL	4,000.00
7	GARDEN NET, BLACK, SUPER INCH G. INCH 70 PLAN 12 – NURSERY OPERATIONS	110 MTR	27,999.40
8	INSECTICIDE PLAN 12 – NURSERY OPERATIONS	5 LTR	12,500.00
9	RICE HULL PLAN 12 – NURSERY OPERATIONS	122 PCS	3,050.00
10	SEEDS PLAN 12 – PROJECT SUSTAINABILITY	10 KGS	10,000.00
11	SEEDS PLAN 12 – PROJECT SUSTAINABILITY	5 KGS	5,000.00
12	SEEDLINGS CACAO PLAN 12 – PROJECT SUSTAINABILITY	15 PCS	4,999.95

13	SEEDLINGS RAMBUTAN PLAN 12 – PROJECT SUSTAINABILITY	22 PCS	9,999.88
14	SEEDLINGS, CACAO PLAN 12 – NURSERY OPERATIONS	18 PCS	5,999.94
15	SEEDLING, GUYABANO PLAN 12 – NURSERY OPERATIONS	15 PCS	6,000.00
16	SHOVEL PLAN 12 – NURSERY OPERATIONS	2 PCS	1,700.00
17	SPRINKLER PLAN 12 – NURSERY OPERATIONS	2 PCS	1,300.00
18	TIE WIRE PLAN 12 – NURSERY OPERATIONS	108 KGS	21,749.04
19	WHEEL BARROW PLAN 12 – NURSERY OPERATIONS	2 PCS	9,000.00
TOTAL AMOUNT			265,798.20

Notes:

- **Warranty: Shall be at least Three (3) Months**
- **Mode of Award: Lot Award. However, Bid Price offer should not exceed ABC per item.**
- **See attached sheet for complete Technical Specification**
- **Indicate the following Terms and Conditions on the Bid Quotation:**
 - **Payment Terms**
 - **Delivery Period**
 - **Price Validity**
 - **Delivery Point**
 - **Warranty**

APPROVED BUDGET FOR THE CONTRACT: PHP 265,798.20**2. Delivery Period**

Delivery Period shall not be later than **Thirty (30) calendar days** upon receipt of the Purchase Order / Notice to Proceed.

3. Delivery Point

Items shall be delivered at **NPC-CLWAT, CHEPP Compound, Brgy. Bagong Silang, Lumban, Laguna.**

4. Bid Submission

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

5. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

6. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

7. Bid Price Validity

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

8. Eligibility Criteria

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Quotation (LCQ).

9. Detailed Evaluation and Comparison of Bids

The LCQ shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

10. Post-qualification

Submitted documents of the LCQ shall be subjected to post qualification evaluation.

- PhilGEPS Certification and Mayor's/Business Permit.

The bid that PASSED the Post-Qualification shall be declared as the Lowest Calculated Responsive Quotation (LCRQ).

11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

12. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

13. PO Effectivity

- a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

14. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

15. Warranty

Warranty is dependent upon the nature/type of the item which is included in the offer (i.e. Manufacturer's Warranty).

16. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

17. Liability of the Supplier

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

18. Disclosure of Relations

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

19. Administrative Sanctions

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

20. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **HO-CWA24-007**. I agree with the conditions of the TOR and offer the following supplies with specific description:

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				

15				
16				
17				
18				
19				
TOTAL BID PRICE				

 Name and Signature of Authorized Representative
 Date _____

Company Name _____

Contact Details _____

e-mail address _____

Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.

PRODUCT SPECIFICATIONS FOR HO-CWA24-007

DESCRIPTION	QUANTITY	U/M
Nursery Materials		
BAG	50	BUNDLE
- Polyethylene plastic		
- 2'x2'x6' w/ gussette, thickness .003		
- Black		
- 1000pcs/bundle		
DRUM	2	PC
- Heavy Duty, Plastic Container Drum		
- 200L Cap Storage		
- with Threaded Screw Type Lid Cover		
- Body Diameter: 22.5 inches; Lid Diameter: 3 inches; Height: 37 inches		
FERTILIZER		
- 14-14-14, High Quality, Branded, 50kl/sack	13	SACK
- Vermicast; High Quality, Pure, Certified, 25kl/sack	75	SACK
FUNGICIDE	5	LITERS
- High Quality, Branded		
- Organic Fungicide		
GARDEN HOSE	2	ROLL
- 5/8 Diameter		
- 25 Meters/roll		
GARDEN NET	110	METER
- Black, super inch g, inch 70		
INSECTICIDE	5	LITERS
- High Quality, Branded		
RICE HULL	122	PCS
- High Quality		
SEEDLING (Nursery Operation)		
- Guyabano	15	PCS
- Cacao	18	PCS
SEEDLING (Project Sustainability)		
- Rambutan	22	PCS
- Cacao	15	PCS
SEEDS (Project Sustainability)		
- Pechay	5	KGS
- Labanos	10	KGS
SHOVEL	2	PC
- Heavy Duty, pointed shovel, steel		
- Branded		
- Wooden Handle, "D" Grip		
SPRINKLER	2	PC
- Branded, High Quality		
- Plastic, Rotary Sprinkler		
- with coupling compatible to 5/8 hose		
TIE WIRE	108	KGS
- High Quality, #16		
WHEEL BARROW	2	PCS
- Heavy Duty		
- Pneumatic Wheel		
- Branded		