



**National Power Corporation**  
**REQUEST FOR QUOTATION**  
**(SMALL VALUE PROCUREMENT - 53.9)**

August 17, 2023

\_\_\_\_\_  
\_\_\_\_\_  
Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. **HO-EMA23-001** Ref. No. **SVP230809-RG00226(SVP3)** and submit the same in a sealed envelope to be dropped in the designated drop box at the Bids and Contracts Services Division (BCSD), Ground Floor, Diliman, Quezon City on or before **9:30 AM** of **05 September 2023**

The following documents must be submitted together with your quotation:

1. PhilGEPS Registration, whichever is applicable:

For Platinum Members:

2. Valid and Updated Certificate of PhilGEPS Registration (This should include the attached "Annex A"). In case the Mayor's Permit in the said Annex "A" is expired, a valid/updated Mayor's Permit must also be submitted.

For Red or Blue Members:

- a. Valid Mayor's Permit showing the expiry date
- b. PhilGEPS Registration Number ;

3. Other documents: : Please refer to the attached ADDITIONAL TOR

Additional Documentary Requirements, if applicable:

- Omnibus Sworn Statement (use attached Form) (For Total ABC of Above PhP 50,000);
- Latest Income Tax Return / Business Tax Return (For Total ABC of Above PhP 500,000);
- Professional License/Curriculum Vitae (for Consulting Services only);
- PCAB License (for INFRA Projects only);

The Warranty Period shall be: Please refer to the attached TOR

In case of a failed bidding, a re-bidding maybe conducted without prior notice to any previous bidder(s).

For further inquiries, please contact the BAC Secretariat, **Mr. Renz Gabriel L. Cruz** at telephone no/s. 8 - 921-3541 loc 5397 / with e-mail address at [renzacruz.napocor@gmail.com](mailto:renzacruz.napocor@gmail.com)

Very truly yours,

  
**ATTY. MELCHOR P. RIDULME**  
Chairman, Bids and Awards Committee



**NATIONAL POWER CORPORATION**  
BIR Road cor. Quezon Avenue, Diliman  
Quezon City 1100, Philippines  
Tel. Nos. (632) 8921-3541 to 80 • Fax No. (632) 8921-2468  
Website: [www.napocor.gov.ph](http://www.napocor.gov.ph)





Republic of the Philippines  
NATIONAL POWER CORPORATION

**TERMS OF REFERENCE  
ALTERNATIVE MODE OF PROCUREMENT  
(SMALL VALUE PROCUREMENT – 53.9)**

1. **Scope of Works:** PRNO.HO-EMA23-001 / REF NO. SVP230809-RG00226(SVP3)

**FOR THE SUPPLY AND DELIVERY OF GENERAL PLANT EQUIPMENT**

Item No.	DESCRIPTION	QTY.	U/M	ABC (PhP)
1	BIOS DEFENDER	1	LOT	252,000.00
2	HYGROMETER WBGT METER	1	PC	300,000.00
3	SCUBA DIVING GEAR AND ACCESSORIES	2	SETS	350,000.00
TOTAL				902,000.00

Notes:

- See attached sheet for complete Technical Specification.
- Warranty: Shall be at least One (1) Year
- Mode of Award: Per Item
- Bidders are required and reminded to strictly state/include in their own Bid Proposal the requirements in the Terms and Conditions stated under the NPC Terms of Reference (TOR) to wit:
  - Payment Terms
  - Delivery Period
  - Price Validity
  - Delivery Point

**APPROVED BUDGET FOR THE CONTRACT: PHP 902,000.00**

**2. Delivery Period**

Delivery Period shall not be later than **Sixty (60) calendar days** upon receipt of the Purchase Order / Notice to Proceed.

**3. Delivery Point**

Items shall be delivered at **NPC-Head Office, Diliman, Quezon City.**

**4. Bid Submission**

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

**5. Late Bids**

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

**6. Bid Prices**

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

**7. Bid Price Validity**

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

**8. Eligibility Criteria**

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Quotation (LCQ).

**9. Detailed Evaluation and Comparison of Bids**

The LCQ shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

**10. Post-qualification**

Submitted documents of the LCQ shall be subjected to post qualification evaluation. The bid that PASSED the Post-Qualification shall be declared as the Lowest Calculated Responsive Quotation (LCRQ).

**11. Total Contract Price**

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

**12. Notice to Supplier**

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

**13. PO Effectivity**

- a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

**14. Terms of Payment**

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

**15. Warranty**

Warranty is dependent upon the nature/type of the item which is included in the offer (i.e. Manufacturer's Warranty).

**16. Liquidated Damages**

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

**17. Liability of the Supplier**

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

**18. Disclosure of Relations**

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

**19. Administrative Sanctions**

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

**20. Reservation Clause**

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

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**SUPPLIER'S BID QUOTATION  
(SMALL VALUE PROCUREMENT – 53.9)**

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **HO-EMA23-001**. I agree with the conditions of the TOR and offer the following supplies with specific description:

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
<b>TOTAL BID PRICE</b>				

- Payment Terms : 30 Calendar Days
- Delivery Period : 60 Calendar Days
- Price Validity : 120 Calendar Days
- Delivery Point : NPC-Head Office, Diliman, Quezon City
- Warranty : 1 Year

Name and Signature of Authorized Representative \_\_\_\_\_  
Date \_\_\_\_\_

Company Name \_\_\_\_\_

Contact Details \_\_\_\_\_

e-mail address \_\_\_\_\_

*Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.*



**TERMS OF REFERENCE FOR PR No. HO-EMA23-001**  
**SUPPLY & DELIVERY OF SKC GAS SAMPLER CALIBRATOR**  
**(Bios Defender or equivalent)**

**Specifications:**

1. Flow Ranges: 0.5 - 5 L/Min (Medium Flow)
2. Volumetric Accuracy: 0.75 to 1.0 %
3. Power: Rechargeable battery or AC Adapter charger or Disposable Battery
4. Compatible to SKC (Air Check Touch) Gas Sampler
5. Backed by Accredited ISO 17025 Laboratories

**Others**

1. One (1) year warranty against defect in materials and workmanship
2. With Certificate of Calibration from Manufacturer
3. Training for EMD personnel

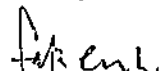
**After-Sales Requirement**

1. Must be able to provide technical service representative and prompt after-sales services.
2. Must be able to provide after-sales original replacement parts

Prepared by:

  
**ANGELICA J. TACATA**  
Principal Engineer B

Noted by:

  
**LUCILA D. FUENTES**  
Manager, EMAD

**TERMS OF REFERENCE FOR PR No. HO-EMA23-001**  
**SUPPLY & DELIVERY OF WBGT Meter (Heat Stress Monitor)**

**Specifications:**

1. Capable to measure the following parameters:

Parameters	Sensor Range	Accuracy
a. Dry Bulb, Wet bulb and Globe Temperatures	0°C - 120°C	± 0.5°C
b. Relative humidity	20 - 95% (non-condensing)	± 5%
c. WBGT (indoor and outdoor) indexes		
d. Heat Index/HUMIDEX		
e. Temperature (°C and °F)		

2. Portable  
 3. Power: NiMH Rechargeable Battery and 220 VAC Charger

4. Includes: Standard Accessories of the unit, Sensor Bar Assembly (with 1 sensor bar containing wet bulb, dry bulb, globe temperature and Relative Humidity Sensors) and 2 inch Style Globe Sensor; water bottle, wick kit, verification Module, storage case

5. Include tripod designed for the unit *and sturdy casing/containment.*

**Others**

1. One (1) year warranty against defect in materials and workmanship
2. With Certificate of Calibration from Manufacturer
3. Training for EMD personnel

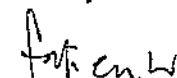
**After-Sales Requirement**

1. Must be able to provide technical service representative and prompt after-sales services
2. Must be able to provide after-sales original replacement parts

Prepared by:

  
**ANGELICA J. TACATA**  
 Principal Engineer B

Noted by:

  
**LUCILA D. FUENTES**  
 Manager, EMAD

# TECHNICAL SPECIFICATIONS FOR THE SUPPLY, DELIVERY, & TESTING OF SCUBA DIVING GEARS FOR PR NO. HO-EMA<sup>23-001</sup>

## TS-1.0 GENERAL

This specification covers the technical requirements for the supply, delivery and testing of Brand New **two (2) sets of Self-Contained Underwater Breathing Apparatus (SCUBA) Diving Gears for Environmental Management Dept. – EMAD**. Other parts and accessories which are not specifically mentioned herein but are necessary for the proper assembly and operation of the equipment shall be furnished.

All materials to be used and incorporated into the equipment shall be new and unused. They shall be suitable for the intended purpose and shall comply with all applicable regulations, quality, and standards.

The Supplier shall accept full responsibility for his work including performance qualifications, specifications, documentation, reports, fabrication, assembly, corrosion protection, shop testing, preparation for shipment, field testing, warranty provisions and compliance with the applicable codes and standards and the requirements of this Specification.

## TS-2.0 SCOPE OF WORKS

The scope of work shall cover but not limited to the supply, delivery, and testing of **two (2) sets of SCUBA Diving Gears** complete with other parts and accessories necessary for its proper assembly and operation.

## TS-3.0 DELIVERY PERIOD AND LOCATION

Delivery period shall not be later than sixty (60) calendar days upon receipt of the Purchase Order/ Notice to Proceed.

The **two (2) sets of SCUBA Diving Gears** shall be delivered at NPC-Head Office, Diliman, Quezon City.

## TS-4.0 REQUIREMENTS

The **two (2) sets of SCUBA Diving Gears** shall have, but not limited to, the following components/devices/characteristics:



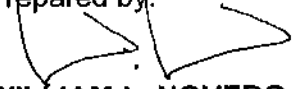
**TS-7.0 WARRANTY**

Certificate of Warranty on parts and services for One (1) year after the SCUBA diving gears has been tested and accepted.

**TS-8.0 DOCUMENTS TO BE SUBMITTED**

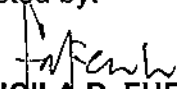
Technical brochures and specification of the SCUBA diving gears shall be submitted with the bid/ proposal for evaluation.

Prepared by:



**WILLIAM L. NOVERO**  
Prin. Bio A

Noted by:



**LUCILA D. FUENTES**  
Manager-EMAD

Qty	Unit of Measure	Description
2	sets	<b>Bouyancy Compensator Device (BCD)</b> <ul style="list-style-type: none"> <li>• Material outer bladder: PU coated 1000 D Cordura.</li> <li>• Material inner bladder: PU coated 840 D Nylon.</li> <li>• Jacket Type/Style</li> <li>• Front adjustable</li> <li>• With inflator hose</li> <li>• Adjustable Cumberbund</li> <li>• Secured tank mounting and locking mechanism</li> </ul>
2	pcs	<b>1<sup>st</sup> Stage Regulator Set</b> <ul style="list-style-type: none"> <li>• Yoke type</li> <li>• Chrome plated brass barrel</li> <li>• Ports 2 HP (High Pressure), 2 LP (Low Pressure)</li> </ul>
2	sets	<b>2<sup>nd</sup> Stage Regulator Set</b> <ul style="list-style-type: none"> <li>• Air balanced valve</li> <li>• Lightweight with reinforced casing, orthodontic mouthpiece</li> </ul>
2	pcs	<b>Octopus</b> <ul style="list-style-type: none"> <li>• High Visibility Color</li> <li>• Air balanced valve for easy breathing</li> <li>• Lightweight with reinforced casing, metal valve housing, orthodontic mouthpiece</li> </ul>
2	sets	<b>Submersible Pressure &amp; Depth Gauge</b> <ul style="list-style-type: none"> <li>• 2 Gauge Console (Pressure &amp; Depth Gauge)</li> <li>• Durable case,</li> <li>• Impact resistant</li> <li>• Max Operating Depth 60 m / 200 ft</li> </ul>
2	sets	<b>Fins</b> <ul style="list-style-type: none"> <li>• Lightweight</li> <li>• Heavy Duty Rubber material</li> <li>• Adjustment straps</li> <li>• Open heel type</li> </ul>
2	pcs	<b>Wetsuit</b> <ul style="list-style-type: none"> <li>• 3mm, Full suit, neoprene material</li> <li>• Abrasion resistant fabric</li> <li>• Quality HD YKK Back Zipper</li> <li>• 100% Glued &amp; blind stitched</li> </ul>
2	pairs	<b>Booties</b> <ul style="list-style-type: none"> <li>• High cut</li> <li>• Ultra-grip High density rubber sole</li> <li>• 4 mm, neoprene material</li> <li>• Sturdy zipper with flap cover</li> </ul>
2	pcs	<b>Diving Mask</b> <ul style="list-style-type: none"> <li>• Two Window</li> <li>• Clear dual lens</li> <li>• Low volume</li> <li>• Maximum field of view</li> <li>• Tempered glass</li> <li>• Push-button buckles attached to the skirt for easy adjust for a watertight seal</li> </ul>

2	pcs	<b>Gearbag</b> • Thick Nylon material • Heavy duty Zipper • All around webbing strap • Padded grip handle on both ends
2	pcs	<b>Weight Belt (with 15 pounds lead weight)</b> • Thick Nylon material • Thick Nylon material • Hard Plastic buckle
2	pcs	<b>Snorkel</b>
2	pcs	<b>Aluminum SCUBA diving Tanks 80 cu ft.</b>

**TS-5.0 TRAINING REQUIREMENTS**

Provide training for two (2) EMD Personnel on open water training course and use of SCUBA diving gears. The said training will be able to acquire open water SCUBA Certification for the trained EMD Personnel. All in cost for the open water training course and certification shall be included in the bid.

**TS-6.0 TESTING AND ACCEPTANCE CRITERIA**

The Supplier shall perform at his own expense all tests required to ensure adequacy of design, material, workmanship, and conformance of the supplied equipment to the requirements of the specifications and standards.

Upon arrival of the SCUBA diving gears at delivery site, NPC and the Supplier or their authorized representatives, shall jointly verify the SCUBA diving gears following the steps below:

- a. Inspection and verification of the packing list.
- b. Visual inspection of the condition of the packing and its surfaces; and
- c. Opening of the crates and plastic sheet protection of component to verify the content and its physical condition and to check pilferage or damage during shipment and storage.

A record shall be prepared carefully noting all eventual shortages, defects, or damages, signed by the Supplier and concurred by NPC. All shortages and damages noted shall be immediately replaced by the Supplier at his own cost and shall ensure the timely delivery of replacement without affecting the agreed overall contract implementation schedule.

The SCUBA diving gears shall be tested to ensure and verify that the performance and operation are in accordance with the requirements of the Specifications.

Certificate of Acceptance shall be issued only after all the required tests are satisfactorily conducted and results are within the acceptable range, and the requirements of the technical specifications and training certificates are met.

## Omnibus Sworn Statement (Revised)

*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*  
*[Insert signatory's legal capacity]*  
Affiant

**[Jurati]**

*[Format shall be based on the latest Rules on Notarial Practice]*