



National Power Corporation
REQUEST FOR QUOTATION
(SHOPPING – 52 .1 b)

10 May 2024

Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. **HO-EMA24-003**, Ref. No. SHB240520-AM00273 and submit the same in a sealed envelope in the designated drop box at the Bids and Contracts Services Division (BCSD), Ground Floor Diliman Quezon City on or before **09:30 A.M. of 20 May 2024**.

The following documents must be submitted together with your quotation:

For Platinum Members:

1. Valid and Updated Certificate of PhilGEPS Registration (This should include the attached "Annex A"). In case the Mayor's Permit in the said Annex "A" is expired, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal.

For Red or Blue Members:

1. Valid Mayor's Permit
2. PhilGEPS Registration Number;

- Other documents to be submitted: Please refer to the attached TOR

In case no bid or insufficient number of bids is received on **20 May 2024**, the deadline for submission may be extended, as follows:

First (1 st) Extension	:	_____
Second (2 nd) Extension	:	_____
Third (3 rd) Extension	:	_____

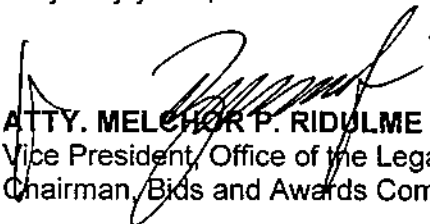
The RFQ/Bid Proposal shall be submitted by the bidder to NPC on the manner of submission based on the ABC as follows:

Approved Budget for the Contract (ABC)

- Up to Php100, 000.00 - via fax/e- mail/ bid proposal to procurement officer
- Above Php100,000 up to Php1,000,000 - via Sealed Offer (use drop box @ procurement office)

For further inquiries, please contact the BAC Secretariat, **Mr. Cesar Arvin R. Macabasco** at telephone no/s. 8921-3541/ local no. 5776 / Fax No. 8922-1622 with e-mail address at carmacabasco@napocor.gov.ph.

Very truly yours,


ATTY. MELCHOR P. RIDULME
 Vice President, Office of the Legal Counsel and
 Chairman, Bids and Awards Committee



NATIONAL POWER CORPORATION
 Gabriel Y. Itchon Building
 Senator Miriam P. Defensor-Santiago Avenue (formerly BIR Road)
 corner Quezon Avenue, Diliman, Quezon City 1100, Philippines
 Tel. Nos. (632) 8921-3541 to 80 • Fax No. (632) 8921-2468
 Website: www.napocor.gov.ph





Republic of the Philippines
NATIONAL POWER CORPORATION

**TERMS OF REFERENCE
ALTERNATIVE MODE OF PROCUREMENT
(SHOPPING – 52.1 b)**

1. **Scope of Works:** PR NO. HO-EMA24-003 / REF NO. SH2405²⁰-AM00²⁷³

FOR THE SUPPLY AND DELIVERY OF MATERIALS AND EQUIPMENT:

Item No.	DESCRIPTION	QTY.	U/M	Unit Cost (PhP)	ABC
1.	NITROGEN GAS ULTRA HIGH PURITY WITH INSTALLATION	4	TAN		P40,000.00
2.	ARGON GAS ULTRA HIGH PURITY WITH INSTALLATION	4	TAN		160,000.00
	TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC)				P 200,000.00

Notes:

- **Warranty: Shall be at least three (3) Months**
- **Please see attached Technical Specification.**
- **Mode of Award: Lot Award. However, Bid Price offer should not exceed ABC per item.**
- **Bidders are required and reminded to strictly state/include in their own Bid Proposal the requirements in the Terms and Conditions stated under the NPC Terms of Reference (TOR) to wit:**
 - **Payment Terms**
 - **Delivery Period**
 - **Price Validity**
 - **Delivery Point**
 - **Warranty**

APPROVED BUDGET FOR THE CONTRACT: PHP 200,000.00

2. Delivery Period

Delivery Period shall not be later than **thirty (30) calendar days** upon receipt of the Purchase Order / Notice to Proceed.

3. Delivery Point

Items shall be delivered at **NPC Warehouse, NPC-Head Office, Diliman, Quezon City.**

4. Bid Submission

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

5. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

6. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

7. Bid Price Validity

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

8. Eligibility Criteria

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Quotation (LCQ).

9. Detailed Evaluation and Comparison of Bids

The LCQ shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

10. Post-qualification

Submitted documents of the LCQ shall be subjected to post qualification evaluation. The bid that PASSED the Post-Qualification shall be declared as the Lowest Calculated Responsive Quotation (LCRQ).

11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

12. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

13. PO Effectivity

- a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

14. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

15. Warranty

Warranty is dependent upon the nature/type of the item which is included in the offer (i.e. Manufacturer's Warranty).

16. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

17. Liability of the Supplier

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

18. Disclosure of Relations

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

19. Administrative Sanctions

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

20. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

**SUPPLIER'S BID QUOTATION
(SHOPPING – 52.1 b)**

To: The BAC Chairman: /

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **HO-EMA24-003**. I agree with the conditions of the TOR and offer the following supplies with specific description:

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (Php)	TOTAL PRICE (Php)
1				
TOTAL BID PRICE				

Name and Signature of Authorized Representative
Date _____

Company Name _____

Contact Details _____

e-mail address _____


Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.

**TERMS OF REFERENCE FOR PR No. HO-EMA24-003
SUPPLY AND INSTALLATION OF ARGON AND NITROGEN GASES**

SCOPE OF WORK/SERVICES:

- 1) **Specifications** – refill of ten (10) tanks/cylinders of ultra-high purity argon gas (2800 - 2900 psi, 99.9% purity, 200 bars) and four (4) tanks of ultra-high purity nitrogen gas (2800 - 2900 psi, 99.9% purity, 200 bars) must be supplied. Each of the empty cylinders/gas tanks must be subjected to hydrotesting prior to refilling of the requested ultra-high purity gas. Empty gas tanks/cylinders will be supplied by the end-user.
- 2) **Delivery** – delivery shall be on staggered basis depending on the availability of empty gas tanks/cylinders of the customer. Empty gas tanks/cylinders must be picked up on-site and shall be done within two (2) days upon request of the end-user thru the official electronic mail account of the supplier. Delivery of the hydrotested and refilled gas tanks/cylinders shall be done ten (10) days after the empty gas tanks are picked up onsite. The supplier shall be responsible in maintaining the continuous supply of the units until the agreed amount of units are supplied. Pick-up and delivery fees are to the account of the supplier.
- 3) **Installation** – gas tanks must be installed upon delivery.
- 4) **Validity** – the agreement shall remain in full force and effect for a period of one (1) year.
- 5) **Acceptance** – delivered units must be accompanied by certificate of analysis for the supplied ultra-high purity gas and certificate of hydrotesting of the gas tanks/cylinders. Deliveries that are not in accordance with the agreed specifications shall be rejected.
- 6) **Payment** – payment shall be on a per delivery basis payable within thirty (30) days from complete submission of required supporting documents.

Prepared by:


JOSE AMIR A. DIONES
Principal Chemist A

Noted by:


LUCILA D. FUENTES
Manager, EMAD