



# National Power Corporation

## REQUEST FOR QUOTATION (SHOPPING – 52 .1 b)

January 04, 2024

Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. **HO-TFM24-012** Ref. No. SHB240115 - 2600010 and submit the same at the Bids and Contracts Services Division (BCSD), Ground Floor Diliman Quezon City on **or before 9:30 AM of 15 January 2024**.

The following documents must be submitted together with your quotation:

For Platinum Members:

1. Valid and Updated Certificate of PhilGEPS Registration (This should include the attached "Annex A"). In case the Mayor's Permit in the said Annex "A" is expired, a valid/updated Mayor's Permit must also be submitted.

For Red or Blue Members:

1. Valid Mayor's Permit
2. PhilGEPS Registration Number ;

- Other documents to be submitted: \_\_\_\_\_

In case no bid or insufficient number or bids is received on **15 January 2024**, the deadline for submission may be extended, as follows:

First (1 <sup>st</sup> ) Extension	:	_____
Second (2 <sup>nd</sup> ) Extension	:	_____
Third (3 <sup>rd</sup> ) Extension	:	_____

**The RFQ/Bid Proposal shall be submitted by the bidder to NPC on the manner of submission based on the ABC as follows:**

### Approved Budget for the Contract (ABC)

- Up to Php100, 000.00 - via fax/e- mail/ bid proposal to procurement officer
- Above Php100,000 up to Php1,000,000 - via Sealed Offer (use drop box @ procurement office)

For further inquiries, please contact the BAC Secretariat, **Mr. Renz Gabriel L. Cruz** at telephone no/s. 8921-3541 loc 5397 / Fax No. 8922-1622 with e-mail address at [renzacruz.napocor@gmail.com](mailto:renzacruz.napocor@gmail.com)

Very truly yours,

**ATTY. MELCHOR P. RIDULME**

Chairman, Bids and Awards Committee





Republic of the Philippines  
NATIONAL POWER CORPORATION

**TERMS OF REFERENCE  
ALTERNATIVE MODE OF PROCUREMENT  
(SHOPPING – 52.1 b)**

1. Scope of Works: PRNO.HO-TFM24-012/ REF NO. SHB240115 - 2600010

**FOR THE SUPPLY AND DELIVERY OF CARPENTRY SUPPLIES**

Item No.	DESCRIPTION	QTY.	ABC (PhP)
1	BOARD PLYWOOD, MARINE ½ X 4' X 8'	80 PC	80,000.00
2	CABINET CATCHES HEAVY DUTY	48 PC	1,008.00
3	CEMENT PORTLAND	100 BAG	30,000.00
4	CONCRETE NEUTRALIZER	4 PAIL	3,120.00
5	CONTRACT CEMENT RUGBY EXCEL 5 LITERS	4 PC	2,400.00
6	CUTTING DISC 4 INCH	10 PC	5,000.00
7	DOORKNOB SLIDING WOODEN DOOR	6 SET	14,352.00
8	DOOR LOCKSET HEAVY DUTY	12 SET	5,736.00
9	DOOR ROLLER HEAVY DUTY	5 SET	14,560.00
10	DRILL BIT MASONRY 5/8 INCH	30 PC	6,000.00
11	DRILL BIT MASONRY 3/8 INCH	30 PC	6,000.00
12	DRILL BIT FOR GI ¼ X 6.5MM	10 PC	15,000.00
13	DRILL BIT FOR GI 1/8 X 3MM	10 PC	1,500.00
14	DRILL BIT 5/8 METAL	30 PC	4,500.00
15	DRILL BIT 3/8 METAL	30 PC	4,500.00
16	FASCIA BOARD 1 INCH X 10 INCH X 10'	10 PC	4,370.00
17	G.I. SHEET CORRUGATED, GA 24, 4 X 8	40 PC	21,200.00
18	G.I. SHEET PLAIN, GA 24, 4 X 8	50 PC	22,900.00

19	GLUE WOOD	8 CAN	2,808.00
20	GOOD LUMBER 1 INCH X 2 INCH X 8', S4S	20 PC	2,080.00
21	GOOD LUMBER 2 INCH X 4 INCH X 14', S4S	20 PC	13,520.00
22	HACKSAW BLADE ½ INCH	24 PC	2,256.00
23	HINGES 4X4	24 PC	4,128.00
24	HINGES LOOSE PIN 3 INCH X 3 INCH, HEAVY DUTY	24 SET	3,000.00
25	LUMBER COCO 2 X 4 X 12'	45 PC	27,135.00
26	MARINE PLYWOOD 1/4" X 4' X 8'	90 PC	72,000.00
27	NAIL COMMON NAIL 2 INCH	10 KG	1,200.00
28	NAIL FINISHING NAIL 2	10 PC	1,500.00
29	PADLOCK HEAVY DUTY, 50MM	6 PC	2,496.00
30	PALETA 4 INCHES	6 PC	156.00
31	PLYWOOD MARINE PLYWD ¾ X 4 X 8 INCH	30 PC	54,000.00
32	SAFETY HASP 2 INCH	10 PC	250.00
33	SAFETY HASP 4"	10 PC	500.00
34	SAND RIVER WASHED	20 CU.M	37,440.00
35	SCREEN WIRE 1/8 X 1/8 HOLE X 36	6 MTR	1,344.00
36	BLACK SCREW SIZE 2 INCH	4 BOX	400.00
37	BLACK SCREW SIZE 1 ½ INCH	4 BOX	400.00
38	SOLIGNUM BROWN	5 GAL	11,180.00
39	SPATULA 2 INCHES	6 PC	342.00
40	STAPLES T30 ¼ X 6MM #304	3 BOX	1,500.00
41	ANGLE BAR STEEL 1 X 1 X 1/8 X 20FT	30 PC	14,400.00

42	WELDING ROD 1/8 INCH DIA., ORDINARY	24 KG	3,120.00
5TOTAL AMOUNT			499,301.00

Notes:

- **Warranty: Shall be at least Three (3) Months**
- **Mode of Award: Lot Award. However, Bid Price offer should not exceed ABC per item.**
- **Bidders are required and reminded to strictly state/include in their own Bid Proposal the requirements in the Terms and Conditions stated under the NPC Terms of Reference (TOR) to wit:**
  - **Payment Terms**
  - **Delivery Period**
  - **Price Validity**
  - **Delivery Point**
  - **Warranty**

**APPROVED BUDGET FOR THE CONTRACT: PHP 499,301.00**

**2. Delivery Period**

Delivery Period shall not be later than **Thirty (30) calendar days** upon receipt of the Purchase Order / Notice to Proceed.

**3. Delivery Point**

Items shall be delivered at **NPC WAREHOUSE, HEAD OFFICE, DILIMAN, QUEZON CITY**

**4. Bid Submission**

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

**5. Late Bids**

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

**6. Bid Prices**

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

**7. Bid Price Validity**

Price Validity shall not be less than **One Hundred Twenty (120) calendar days** from date of bid submission.

## 8. Eligibility Criteria

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Quotation (LCQ).

## 9. Detailed Evaluation and Comparison of Bids

The LCQ shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

## 10. Post-qualification

Submitted documents of the LCQ shall be subjected to post qualification evaluation.

- PhilGEPS Certification and Mayor's/Business Permit.

The bid that PASSED the Post-Qualification shall be declared as the Lowest Calculated Responsive Quotation (LCRQ).

## 11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

## 12. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

## 13. PO Effectivity

- a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

## 14. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

## 15. Warranty

Warranty is dependent upon the nature/type of the item which is included in the offer (i.e. Manufacturer's Warranty).

**16. Liquidated Damages**

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

**17. Liability of the Supplier**

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

**18. Disclosure of Relations**

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

**19. Administrative Sanctions**

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

**20. Reservation Clause**

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

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**SUPPLIER'S BID QUOTATION  
(SHOPPING 52.1 b)**

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **HO-TFM24-012**. I agree with the conditions of the TOR and offer the following supplies with specific description:

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1				
2				
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TOTAL BID PRICE				

\_\_\_\_\_  
 Name and Signature of Authorized Representative  
 Date \_\_\_\_\_

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 Contact Details

\_\_\_\_\_  
 e-mail address

*Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.*



## National Power Corporation

### TECHNICAL SPECIFICATION

Item No.	Complete Description	Specification
1	Board plywood, marine 1/2" x 4' x 8'	<ul style="list-style-type: none"> <li>Untreated tropical hardwood veneers. Have a set level of resistance to fungal attack</li> </ul>
2	Cabinet catches, heavy duty	<ul style="list-style-type: none"> <li>Magnetic: Neodymium magnets. Offer a high magnetic pull force</li> </ul>
3	Cement Portland	<ul style="list-style-type: none"> <li>Compositions: aluminum oxide, ferric oxide, magnesium oxide, sulfur trioxide, tricalcium silicate, dicalcium silicate, tricalcium aluminate and tetra calcium aluminoferrite</li> </ul>
4	Concrete neutralizer	<ul style="list-style-type: none"> <li>98% sulfuric and 50% sodium hydroxide</li> </ul>
5	Contact cement, Rugby excel, 5 liters	<ul style="list-style-type: none"> <li>100% original and synthetic chloroprene rubbers</li> </ul>
6	Cutting disc, 4"	<ul style="list-style-type: none"> <li>High tensile strength, impact resistance. Suitable for cutting alloy steel, stainless steel and other hard machined.</li> </ul>
7	Door knob sliding wooden door	<ul style="list-style-type: none"> <li>Material: zinc alloy, sliding door lock</li> </ul>
8	Door lockset heavy duty	<ul style="list-style-type: none"> <li>Durable solid stainless knobs with an electroplated solid stainless steel finish, durable, will last a lifetime</li> </ul>
9	Door roller, heavy duty	<ul style="list-style-type: none"> <li>80 to 100 kg. capacity steel roller with suspension plate, heavy duty</li> </ul>
10	Drill bit masonry 5/8"	<ul style="list-style-type: none"> <li>Carbide tip masonry hammer drill bit</li> </ul>
11	Drill bit masonry 3/8"	<ul style="list-style-type: none"> <li>Carbide tip masonry hammer drill bit</li> </ul>
12	Drill bit for GI 1/4" x 6.5 mm	<ul style="list-style-type: none"> <li>Sunrise cobalt 5%, heavy duty, high speed drilling</li> </ul>
13	Drill bit for GI 1/8" x 3 mm	<ul style="list-style-type: none"> <li>Sunrise cobalt 5%, heavy duty, high speed drilling</li> </ul>
14	Drill bit 5/8" metal	<ul style="list-style-type: none"> <li>Sunrise cobalt 5%, heavy duty, high speed drilling</li> </ul>
15	Drill bit 3/8" metal	<ul style="list-style-type: none"> <li>Sunrise cobalt 5%, heavy duty, high speed drilling</li> </ul>
16	Fascia board 1" x 10" x 10"	<ul style="list-style-type: none"> <li>Wood: Spruce, Pine, or Fir</li> </ul>
17	G.I. sheet, corrugated, Ga. 24, 4' x 8'	<ul style="list-style-type: none"> <li>Corrosion resistant and suitable for harsh environments</li> </ul>
18	G.I. sheet plain, Ga. 24, 4' x 8'	<ul style="list-style-type: none"> <li>Corrosion resistant and suitable for harsh environments</li> </ul>
19	Glue wood	<ul style="list-style-type: none"> <li>High in both wet and dry strength, resistant to moisture and damp condition</li> </ul>
20	Good lumber, 1" x 2" x 8', S4S	<ul style="list-style-type: none"> <li>Kiln dry, solid wood lumber</li> </ul>
21	Good lumber, 2" x 4" x 14', S4S	<ul style="list-style-type: none"> <li>Kiln dry, solid wood lumber</li> </ul>
22	Hacksaw blade 1/2"	<ul style="list-style-type: none"> <li>Suitable for cutting mild steel, brass, copper and aluminum</li> </ul>
23	Hinges 4" x 4"	<ul style="list-style-type: none"> <li>Stainless steel, made of cold-rolled steel</li> </ul>
24	Hinges loose pin 3" x 3" heavy duty	<ul style="list-style-type: none"> <li>Stainless steel, made of cold-rolled steel</li> </ul>
25	Lumber coco 2" x 4" x 12'	<ul style="list-style-type: none"> <li>Coco wood or red palm</li> </ul>
26	Marine plywood 1/4" x 4' x 8'	<ul style="list-style-type: none"> <li>Resin impregnated fiber layer that acts as a weatherproof layer</li> </ul>
27	Nail common, 2"	<ul style="list-style-type: none"> <li>Resistant for bending and have strong holding power (for concrete)</li> </ul>
28	Nail finishing 2"	<ul style="list-style-type: none"> <li>Small cylindrical head or bullet head</li> </ul>
29	Padlock, heavy duty, 50 mm	<ul style="list-style-type: none"> <li>Ultra-high security, open shackle hardened steel (body, lock, keys)</li> </ul>
30	Paleta, 4"	<ul style="list-style-type: none"> <li>Wooden handle, putty scraper, stainless steel</li> </ul>
31	Plywood marine, 3/4" x 4' x 8'	<ul style="list-style-type: none"> <li>Resin impregnated fiber layer that acts as a weatherproof layer</li> </ul>
32	Safety hasp 2"	<ul style="list-style-type: none"> <li>Durable steel case, strike and bolt, stainless steel</li> </ul>
33	Safety hasp 4"	<ul style="list-style-type: none"> <li>Durable steel case, strike and bolt, stainless steel</li> </ul>
34	Sand, river, washed	<ul style="list-style-type: none"> <li>Hard, durable, chemically inert, clean and free from organic matter</li> </ul>
35	Screen wire 1/8" x 1/8" hole x 36'	<ul style="list-style-type: none"> <li>ASTM A370- covers tension, bend, hardness, and impact tests</li> </ul>
36	Screw, black 2"	<ul style="list-style-type: none"> <li>Material: alloy steel. Exterior finish: Zinc</li> </ul>
37	Screw, black 1 1/2"	<ul style="list-style-type: none"> <li>Material: alloy steel. Exterior finish: Zinc</li> </ul>
38	Solignum, brown	<ul style="list-style-type: none"> <li>Wood preservatives; insect control type</li> </ul>
39	Spatula, 2"	<ul style="list-style-type: none"> <li>Stainless steel paint scraper, putty scraper, rubber handle</li> </ul>
40	Staples T30 1/4" x 6 mm #304	<ul style="list-style-type: none"> <li>Staple Gun tacker, heavy duty, nail gun, steel</li> </ul>
41	Steel bar, angle steel 1" x 1" 1/8" x 20'	<ul style="list-style-type: none"> <li>Angle bracket, heavy duty, 90 deg. angle</li> </ul>
42	Welding rod 1/8" dia. ordinary	<ul style="list-style-type: none"> <li>Electrode welding rod for welding machine</li> </ul>

Prepared by:  
  
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Noted by:  
  
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