



National Power Corporation
REQUEST FOR QUOTATION
(SHOPPING – 52.1b)

20 March 2024

 Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. **HO-WIT24-006** Ref. No. SHB240405 - RA 00178 and submit the same in a sealed envelope to be dropped in the designated drop box at the Bids and Contracts Services Division (BCSD), Ground Floor, Diliman, Quezon City **on or before 9:30 AM of 05 April 2024.**

The following documents must be submitted together with your quotation:

1. PhilGEPS Registration, whichever is applicable:

For Platinum Members:

2. Valid and Updated Certificate of PhilGEPS Registration (This should include the attached "Annex A"). In case the Mayor's Permit in the said Annex "A" is expired, a valid/updated Mayor's Permit must also be submitted.

For Red or Blue Members:

- a. Valid Mayor's Permit showing the expiry date
- b. PhilGEPS Registration Number ;

3. Other documents: : Please refer to the attached TOR

In case no bid or insufficient number of bids is received on 04 April 2024, the deadline for submission may be extended as follows:

First (1 st) Extension	:	_____
Second (2 nd) Extension	:	_____
Third (3 rd) Extension	:	_____

The RFQ/Bid Proposal shall be submitted by the bidder to NPC on the manner of submission based on the ABC as follows:

Approved Budget for the Contract (ABC):

- Up to Php100,000.00 – via fax/e-mail / bid proposal to procurement officer.
- Above Php 100,000.00 up to Php 1,000,000.00 – via Sealed Offer (use drop box @ procurement office)

For further inquiries, please contact the BAC Secretariat, **Ms. Ardee A. Alcancia** at telephone no/s. 8- 9245-300 loc 5208 / Fax No.8- 922-1622 / email address: mraalcancia @napocor.gov.ph

Very truly yours,

ATTY. MELCHOR P. RIDULME
 Chairman, Bids and Awards Committee



NATIONAL POWER CORPORATION
 Gabriel Y. Itchon Building
 Senator Miriam P. Defensor-Santiago Avenue (formerly BIR Road)
 corner Quezon Avenue, Diliman, Quezon City 1100, Philippines
 Tel. Nos. (632) 8921-3541 to 80 • Fax No. (632) 8921-2468
 Website: www.napocor.gov.ph





Republic of the Philippines
NATIONAL POWER CORPORATION

**TERMS OF REFERENCE
ALTERNATIVE MODE OF PROCUREMENT
(SHOPPING – 52.1b)**

1. **Scope of Works:** PR NO. HO-WIT24-006 / REF. NO. SHB240405 - PA00178

SUPPLY AND DELIVERY OF CAMERA, BANK NOTE COUNTER & RANGE FINDER

Item No.	DESCRIPTION	QTY.	U/M	ABC (PhP)
1	CAMERA, WEBCAM, USB 2.0 WITH BUILT-IN MICROPHONE, 1080P	4	UNIT	12,000.00
2	COUNTER, BANK NOTE, ELECTRONIC, HEAVY DUTY	1	PC	15,000.00
3	RANGE FINDER	2	PC	20,000.00
<i>(Please refer to Annex "A" for complete Technical specifications)</i>				
TOTAL AMOUNT				47,000.00

Notes:

- **Warranty:** Shall be at **one (1) year**
- Please see attached *Technical Specification*.
- **Mode of Award:** ***per ITEM basis***
- **Bidders are required and reminded to strictly state/include in their own Bid Proposal the requirements in the Terms and Conditions stated under the NPC Terms of Reference (TOR) to wit:**
 - **Payment Terms**
 - **Delivery Period**
 - **Price Validity**
 - **Delivery Point**
 - **Warranty**

APPROVED BUDGET FOR THE CONTRACT: PHP 47,000.00

2. Delivery Period

Delivery Period shall not be later than **Fifteen (15) calendar days** upon receipt of the Purchase Order / Notice to Proceed.

3. Delivery Point

Items shall be delivered at **NPC-HO, DILIMAN, QUEZON CITY.**

4. Bid Submission

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

5. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

6. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

7. Bid Price Validity

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

8. Eligibility Criteria

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Quotation (LCQ).

9. Detailed Evaluation and Comparison of Bids

The LCQ shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

10. Post-qualification

Submitted documents of the LCQ shall be subjected to post qualification evaluation. The bid that PASSED the Post-Qualification shall be declared as the Lowest Calculated Responsive Quotation (LCRQ).

11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

12. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

13. PO Effectivity

- a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

14. **Terms of Payment**

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

15. **Warranty**

Warranty is dependent upon the nature/type of the item which is included in the offer (i.e. Manufacturer's Warranty).

16. **Liquidated Damages**

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

17. **Liability of the Supplier**

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

18. **Disclosure of Relations**

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

19. **Administrative Sanctions**

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

20. **Reservation Clause**

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

-----remaining spaces are intentionally left blank -----

**SUPPLIER'S BID QUOTATION
(SHOPPING – 52.1b)**

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **HO-WIT24-006**. I agree with the conditions of the TOR and offer the following supplies with specific description:

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
TOTAL BID PRICE				

Name and Signature of Authorized Representative
Date _____

Company Name _____

Contact Details _____

e-mail address _____

Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.



TECHNICAL SPECIFICATIONS

ANNEX "A"

(PR No. HO-WIT24-006)

1. CAMERA, WEBCAM, USB 2.0 WITH BUILT-IN MICROPHONE, 1080P

- 1080P for sharp and clear image
- Adjustable fill light
- Comes with beauty exposure light.
- Built-in omni-directional microphone
- Wide-angle lens
- Flexible rotation
- USB plug and play, no drivers required.

2. COUNTER BANK NOTE, ELECTRONIC, HEAVY DUTY

- Counting Speed: >900pcs/min
- Banknote Size: Max 90 x 185mm & Min 50 x 100mm
- Power: 220V
- Power consumption: ≤ 80 watts
- Automatic detecting with UV (Ultraviolet) and MG (Magnetic) while counting.
- Suitable for most currencies in the world
- Automatic start, stop and clearing.
- With batching, adding and self-examination function.
- Automatic half-note detection
- Double notes detecting with IR (Infrared Ray) detection system.
- With front, side and countertop led counter (3 display areas)

3. RANGE FINDER

- User-friendly human machine interface (HMI) for quick selection of measuring functions
- Colour display technology for easy interpretation of essential information and measurements.
- Dust and Splash protection: IP 54
- Laser diode: 635 nm, < 1 mW
- Measurement range: 0.05 – 40.00 m
- Weight not more than 150g
- Unit of measurement: m/cm, ft/inch
- Laser class 2
- Measurement accuracy, typical: $\pm 1.5\text{mm}^d$
- Power Source: Battery
- Automatics deactivation: 5 min.
- Tripod thread: $\frac{1}{4}$ "
- Laser colour: Red
- Measuring range, up to 40 m

[Handwritten signature]