



Republic of the Philippines  
NATIONAL POWER CORPORATION

**TERMS OF REFERENCE  
ALTERNATIVE MODE OF PROCUREMENT  
(SMALL VALUE PROCUREMENT – 53.9)**

**PR NO. S3-B0823-012**

**For the Supply and Delivery of: LABOR, TOOLS, EQUIPMENT AND CONSUMABLE MATERIALS FOR THE REPAIR OF THREE (3) UNIT BARRING GEAR.**

Item No.	DESCRIPTION	QTY.	ABC (PhP)
1	<b>SUPPLY LABOR, TOOLS, EQUIPMENT AND CONSUMABLE MATERIALS FOR THE REPAIR OF THREE (3) UNIT BARRING GEAR.</b>	1 LOT	600,000.00
	<p style="text-align: center;"><b>SCOPE OF WORKS:</b></p> <ol style="list-style-type: none"> <li>1. PICK-UP DEFECTIVE/ DAMAGED THREE (3) UNIT BARRING GEAR AT PB-108 PLANT SITE LOCATED AT LAMITAN CITY, BASILAN PROVINCE.</li> <li>2. SUPPLY MACHINERY, EQUIPMENT AND CONSUMABLE MATERIALS NEEDED FOR THE REPAIR.</li> <li>3. DISMANTLE ALL COMPONENT, CLEAN AND FREE FROM DIRT, GREASE AND OIL.</li> <li>4. CONDUCT COMPLETE MACHINING OF DEFECTIVE PARTS AND FABRICATE.</li> <li>5. CLEAN/SMOOTH FINISH ALL SURFACE STEEL PORTION TO FREE FROM RUST AND CORROSION.</li> <li>6. REPAIR/ RECONDITION OF GEAR HOUSING.</li> <li>7. FABRICATE AND REPLACE ALL DAMAGED GEAR AS NEEDED.</li> <li>8. PROVIDE GREASING AND GEAR OIL TO MOVING COMPONENTS.</li> <li>9. ASSEMBLE ALL PARTS AND CONDUCT REPAINTING WITH EPOXY-BASED PAINT ALL PARTS (2 COAT)</li> <li>10. WARRANTY OF 1,000 RH CONTINUOUS OPERATION OR 6 MONTH AFTER CRAFTSMANSHIP.</li> <li>11. PROVIDE CRATING UPON DELIVERY TO PLANTSITE.</li> <li>12. CONDUCT SITE INSPECTION FOR THE ACCURACY OF JOB ORDER.</li> </ol>		

TOTAL AMOUNT	<b>600,000.00</b>
Notes: <ul style="list-style-type: none"><li>• <b>Warranty</b> shall be at least <u>SIX ( 6 ) MONTHS</u></li><li>• <b>Mode of Award</b> <u>LOT AWARD</u></li></ul>	

**APPROVED BUDGET FOR THE CONTRACT: PHP 600,000.00**

**1. Delivery Period**

Delivery Period shall not be later than 60 DAYS upon receipt of the Purchase Order / Notice to Proceed.

**2. Delivery Period**

Delivery Period shall not be later than 60 DAYS upon receipt of the Purchase Order / Notice to Proceed.

**3. Total Contract Price**

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

**4. Notice to Supplier**

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

**5. PO Effectivity**

- a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

**6. Terms of Payment**

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

**7. Warranty**

Unless otherwise provided in the RFQ, the warranty period shall be a minimum of one (1) year from the date of final acceptance by the end-user.

**8. Liquidated Damages**

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract , the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent(1%) of the cost of the

undelivered/unperformed portion of the items/works for every day of delay Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

**9. Liability of the Supplier**

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

**10. Disclosure of Relations**

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

**11. Administrative Sanctions**

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

**12. Reservation Clause**

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

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**SUPPLIER'S BID QUOTATION  
(NP-SMALL VALUE PROCUREMENT 53.9)**

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **S3-B0823-012**. I agree with the conditions of the TOR and offer the following supplies with specific description:

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1	<b>SUPPLY LABOR, TOOLS, EQUIPMENT AND CONSUMABLE MATERIALS FOR THE REPAIR OF THREE (3) UNIT BARRING GEAR.</b>	1 LOT		
	<p style="text-align: center;"><b>SCOPE OF WORKS :</b></p> <ol style="list-style-type: none"> <li>1. PICK-UP DEFECTIVE/ DAMAGED THREE (3) UNIT BARRING GEAR AT PB-108 PLANT SITE LOCATED AT LAMITAN CITY, BASILAN PROVINCE.</li> <li>2. SUPPLY MACHINERY, EQUIPMENT AND CONSUMABLE MATERIALS NEEDED FOR THE REPAIR.</li> <li>3. DISMANTLE ALL COMPONENT, CLEAN AND FREE FROM DIRT, GREASE AND OIL.</li> <li>4. CONDUCT COMPLETE MACHINING OF DEFECTIVE PARTS AND FABRICATE.</li> <li>5. CLEAN/SMOOTH FINISH ALL SURFACE STEEL PORTION TO FREE FROM RUST AND CORROSION.</li> <li>6. REPAIR/ RECONDITION OF GEAR HOUSING.</li> <li>7. FABRICATE AND REPLACE ALL DAMAGED GEAR AS NEEDED.</li> <li>8. PROVIDE GREASING AND GEAR OIL TO MOVING COMPONENTS.</li> <li>9. ASSEMBLE ALL PARTS AND CONDUCT REPAINTING WITH EPOXY-BASED PAINT ALL PARTS (2 COAT)</li> <li>10. WARRANTY OF 1,000 RH CONTINUOUS OPERATION OR 6 MONTH AFTER CRAFTSMANSHIP.</li> <li>11. PROVIDE CRATING UPON DELIVERY TO PLANTSITE.</li> <li>12. CONDUCT SITE INSPECTION FOR THE ACCURACY OF JOB ORDER.</li> </ol>			

TOTAL BID PRICE	
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\_\_\_\_\_  
Name and Signature of Authorized Representative  
Date \_\_\_\_\_

Company Name \_\_\_\_\_

Contact Details \_\_\_\_\_

e-mail address \_\_\_\_\_

*Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.*