



Republic of the Philippines
NATIONAL POWER CORPORATION

**TERMS OF REFERENCE
ALTERNATIVE MODE OF PROCUREMENT
(SMALL VALUE PROCUREMENT – 53.9)**

PR NO. S3-B1923-008

1. Scope of Works

For the Supply and Delivery of: CONSUMABLE MATERIALS FOR THE MAJOR OVERHAUL/PMS OF DAIHATSU ENGINE 6KD-32 UNIT 1,2,3 & 4 OF POWER BARGE 119.

Item No.	DESCRIPTION	QTY.	ABC (,PhP)
	SUPPLY AND DELIVERY OF CONSUMABLE MATERIALS FOR THE MAJOR OVERHAUL/PMS OF DAIHATSU ENGINE 6KD-32 UNIT 1,2,3 & 4 OF POWER BARGE 119	1 LOT	1,000,000.00
1	O-RING 391x7 , VITON Type	24 PC	96,000.00
2	O-RING 373x7 , VITON Type	24 PC	96,000.00
3	O-RING G25, , VITON Type	96 PC	76,800.00
4	O-RING G30, VITON Type	48 PC	38,400.00
5	CARBON REMOVER,4gal/pail, PRODUCT MUST BE ISO CERTIFIED	4 PAIL	36,000.00
6	GASKET COVER, FUEL PUMP,P/N C040370300Z	4 PC	7,200.00
7	O-RING, INLET CONNECTOR, RUBBER RING,VITON Type	72 PC	18,000.00
8	O-RING, G55, RUBBER RING,VITON Type	48 PC	34,560.00
9	PAINT MARINE EPOXY, RED	12 GAL	30,000.00
10	PAINT MARINE EPOXY, YELLOW	8 GAL	20,000.00
11	PAINT MARINE EPOXY, BLUE	8 GAL	20,000.00
12	PAINT MARINE EPOXY, GRAY	8 GAL	20,000.00
13	PAINT THINNER	8 GAL	3,680.00
14	LACQUER THINNER	8 GAL	3,880.00
15	PAINT BRUSH, 4"	32 PC	4,160.00
16	PAINT ROLLER WITH HANDLE,NO.4	20 PC	2,600.00

17	STEEL BRUSH, PLASTIC HANDLE	20 PC	3,400.00
18	WASTE RAGS, CIRCULAR, No cloth insertion, 30pcs/kg	180 Kg	23,400.00
19	DISPOSABLE GLOVES, COTTON	200 PAIR	8,000.00
20	CIRCULAR WIRE BRUSH, Cap Brush Standard	8 PC	800.00
21	GRINDING COMPOUND, Coarse & Fine, 1lb./set	8 SET	12,000.00
22	GASKET VALLEMOID, 1/32inx5ftx5ft	4 SHEET	14,000.00
23	GENERATOR CLEANER , 4gal./pail, PRODUCT MUST BE ISO CERTIFIED	4 PAIL	38,000.00
24	O-RING, CW RUBBER RING, VITON Type	96 PC	72,960.00
25	O-RING, 37x7 RUBBER RING, VITON Type	120 PC	67,200.00
26	GASKET, Exhaust Bellow, Copper Type, 6Holes	24 PC	144,000.00
27	PAINT, ANTI RUST, Red Oxide	8 GAL	4,000.00
28	SAND PAPER, #120, #240	96 PC	7,200.00
29	GASKET MAKER RTV, 80GM/TUBE	24 PC	11,040.00
30	SOAP, DISHWASHING LIQUID, 500ML	32 PACK	6,720.00
31	HAND CLEANER, Water Based, 20li/pail	16Pail	80,000.00
TOTAL AMOUNT			1,000,000.00
Notes:			
<ul style="list-style-type: none"> • Warranty shall be at least <u>THREE (3) MONTHS</u> • Mode of Award is <u>LOT AWARD</u> 			

APPROVED BUDGET FOR THE CONTRACT: PHP 1,000,000.00

2. Delivery Period

Delivery Period shall not be later than **30 DAYS** upon receipt of the Purchase Order / Notice to Proceed.

3. Delivery Point

Items shall be delivered at **Plant site, PB 119, Isabela, Basilan**

4. Bid Submission

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

5. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

6. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

7. Bid Price Validity

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

8. Eligibility Criteria

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Bid (LCB).

9. Detailed Evaluation and Comparison of Bids

The LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

10. Post-qualification

Submitted documents of the LCB shall be subjected to post qualification evaluation.

- Latest Income Tax Return / Business Tax Return shall be submitted during post-qualification.

The bid that PASSED the Post-Qualification shall be declared as the Single /Lowest Calculated Responsive Bid (S/LCRB).

11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

12. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

13. PO Effectivity

- a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

14. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

15. Warranty

Unless otherwise provided in the RFQ, the warranty period shall be a minimum of one (1) year from the date of final acceptance by the end-user.

16. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent(1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

17. Liability of the Supplier

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

18. Disclosure of Relations

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

19. Administrative Sanctions

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

20. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

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**SUPPLIER'S BID QUOTATION
 (NP-SMALL VALUE PROCUREMENT 53.9)**

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **S3-B1923-008**. I agree with the conditions of the TOR and offer the following supplies with specific description:

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
	SUPPLY AND DELIVERY OF CONSUMABLE MATERIALS FOR THE MAJOR OVERHAUL/PMS OF DAIHATSU ENGINE 6KD-32 UNIT 1,2,3 & 4 OF POWER BARGE 119	1 LOT		
1	O-RING 391x7 , VITON Type	24 PC		
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3	O-RING G25, , VITON Type	96 PC		
4	O-RING G30, VITON Type	48 PC		
5	CARBON REMOVER,4gal/pail, PRODUCT MUST BE ISO CERTIFIED	4 PAIL		
6	GASKET COVER, FUEL PUMP,P/N C040370300Z	4 PC		
7	O-RING, INLET CONNECTOR, RUBBER RING,VITON Type	72 PC		
8	O-RING, G55, RUBBER RING,VITON Type	48 PC		
9	PAINT MARINE EPOXY, RED	12 GAL		
10	PAINT MARINE EPOXY, YELLOW	8 GAL		
11	PAINT MARINE EPOXY, BLUE	8 GAL		
12	PAINT MARINE EPOXY, GRAY	8 GAL		
13	PAINT THINNER	8 GAL		
14	LACQUER THINNER	8 GAL		
15	PAINT BRUSH, 4"	32 PC		
16	PAINT ROLLER WITH HANDLE,NO.4	20 PC		

17	STEEL BRUSH, PLASTIC HANDLE	20 PC		
18	WASTE RAGS, CIRCULAR, No cloth insertion, 30pcs/kg	180 Kg		
19	DISPOSABLE GLOVES, COTTON	200 PAIR		
20	CIRCULAR WIRE BRUSH, Cap Brush Standard	8 PC		
21	GRINDING COMPOUND, Coarse & Fine, 1lb./set	8 SET		
22	GASKET VALLEMOID, 1/32inx5ftx5ft	4 SHEET		
23	GENERATOR CLEANER , 4gal./pail, PRODUCT MUST BE ISO CERTIFIED	4 PAIL		
24	O-RING, CW RUBBER RING, VITON Type	96 PC		
25	O-RING, 37x7 RUBBER RING, VITON Type	120 PC		
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27	PAINT, ANTI RUST, Red Oxide	8 GAL		
28	SAND PAPER, #120, #240	96 PC		
29	GASKET MAKER RTV, 80GM/TUBE	24 PC		
30	SOAP, DISHWASHING LIQUID, 500ML	32 PACK		
31	HAND CLEANER, Water Based, 20li/pail	16Pail		
TOTAL BID PRICE				

 Name and Signature of Authorized Representative
 Date _____

Company Name _____

Contact Details _____

e-mail address _____

Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.