



Republic of the Philippines
NATIONAL POWER CORPORATION

**TERMS OF REFERENCE
ALTERNATIVE MODE OF PROCUREMENT
(SMALL VALUE PROCUREMENT – 53.9)**

REF NO.: S3-SPUGWM23-020 (PR NO/s. S3-B1923-022 & S3-CTW23-017, S3-WSD23-007)

For the Supply and Delivery of: VARIOUS MATERIALS AND EQUIPMENT OF PB-119, MAPUN DPP & WEST SIMUNUL DPP.

S3-B1923-022

Item No.	DESCRIPTION	QTY.		ABC (PhP)
1	EAR PLUG HEARING PROTECTION, REUSABLE, SILICONE RUBBER, WITH CHORD	100	PC	9,500.00
2	FIRST AID KIT COMPLETE SET OF FIRST AID WITH STEEL CABINET (OSHA APPROVED), 1. Gauze pads (at least 4 x 4 inches). 2. Two large gauze pads (at least 8 x 10 inches). 3. Box adhesive bandages (band-aids). 4. One package gauze roller bandage at least 2 inches wide. 5. Two triangular bandages. 6. Wound cleaning agent such as sealed moistened towelettes. 7. Scissors. 8. At least one blanket. 9. Tweezers. 10. Adhesive tape. 11. Latex gloves. 12. Resuscitation equipment such as resuscitation bag, airway, or pocket mask. 13. Two elastic wraps. 14. Splint. 15. Directions for requesting emergency assistance.	2	Set	17,000.00
3	OIL SPILL KIT, COMPLETE SET UNIVERSAL KIT, 240LITERS CAPACITY WHEELED TYPE, WITH PHILIPPINE COAST GUARD CERTIFICATE., NOTE: THIS ITEM ON PLANT SITE DELIVERY	1	LOT	130,000.00
4	PRINTER 3 IN1 (PRINT,SCAN,COPY) WITH INK REFILL INCLUDED	1	LOT	18,000.00
5	RADI HANDHELD, DUAL TWO(2) WAY TYPE HIGH POWER RADIO, 50KM RADIUS OUTDOORM20W POWER FOR MARINE SHIP RADIO	2	PC	12,000.00
6	TRASH BIN, PLASTIC TYPE WASTE MATERIAL, WHEELED TYPE, 100 LITERS CAP.	04	PC	15,200.00

	TOTAL AMOUNT	201,700.00
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S3-CTW23-017

Item No.	DESCRIPTION	QTY.		ABC (PhP)
1	MOP SQUEEER BUCKET, HEAVY COMMERCIAL, HYGIENE CLEANING MATERIALS 36L CAPACITY, DURABLE YELLOW COLOR WITH SIDE PRESS WRINGER AND CAUTION SIGN.	2	UNIT	18,000.00
2	STOVE, ELECTRICAL TWO BURNER ELECTRIC STOVE, 6 INCHES COIL & 8 INCHES HOT PLATE, 220-240 VAC, 60 HZ, POWER INPUT: 1200W, HEAVY DUTY	1	UNIT	6,000.00
3	TRASH BIN, PLASTIC FOR WASTE MATERIAL, WHEELED TRASH BIN WITH UV RESISTANCE MATERIALS, DURABLE DESIGN, 150 LITERS CAPACITY, L-46CM X W-46CM X H-100CM; COLOR RED, BLUE, GREEN & BLACK	4	UNIT	18,000.00
4	PLASTIC STORAGE BOX EXTRA LARGE COLOR WHITE/TRANSPARENT, 155 LITERS CAPACITY, L-80CM X W-59CM X H-51CM, HIGH IMPACT RESISTANT, SNAP LOCK, 6 SPINNER, DURABLE	10	PC	20,000.00
	TOTAL AMOUNT			62,000.00

S3-WSD23-007

Item No.	DESCRIPTION	QTY.		ABC (PhP)
1	BATTERY CHARGER, INDUSTRIAL TYPE, CHARGE VOLTAGE: 12 / 24 VDC, INPUT POWER: 1,200 WATTS, EFFECTIVE CURRENT: 50 AMPERES, STARTING CURRENT: 300 AMPERES, 220-240 VAC INPUT, 60 HERTZ, SINGLE PHASE, HEAVY DUTY	2	UNIT	30,000.00
2	ELECTRIC DRILL, TWO SPEED WITH REVERSE, 220-240 VAC, 60 HERTZ, 950 WATTS, COMPLETE WITH CASING AND DRILL BIT ACCESSORIES, (1.5 mm to 6.5mm) HEAVY DUTY	1	UNIT	24,909.00
3	ELECTRIC GRINDER, ANGLE GRINDER, 220-240 VAC, 60 HERTZ, 850 WATTS, HEAVY DUTY	1	SET	13,500.00
4	FLASHLIGHT, RECHARGEABLE, TWO (2) LAMP, 190-240 VAC, 60 HERTZ, HEAVY DUTY	2	PCS	15,000.00
5	HIGH VOLTAGE GLOVES, SAFETY GLOVE, RUBBER MATERIAL, CAPABLE TO WITHST AND 20 KV	1	PAIR	18,500.00

6	MULTI-TESTER, ANALOG, DROP SHOCK PROOF, MEASURING AC/DC VOLTAGE, RESISTANCE AND CAPACITANCE, COMPLETE WITH CASING AND ACCESSORIES, HEAVY DUTY	3	PCS	15,000.00
7	PORTABLE WELDING MACHINE, INVERTER TYPE, INPUT VOLTAGE: 220-240 VAC, 60 HERTZ, INPUT CAPACITY: 3.50 - 3.80 KVA, OUTPUT CURRENT RANGE: 10 - 200 AMPERES, HEAVY DUTY	2	UNIT	25,000.00
8	PLIER, ELECTRICAL, HIGH VOLTAGE WITH INSULATION, 8 INCHES, HEAVY DUTY	2	PCS	5,000.00
9	LONG NOSE PLIER, WITH INSULATION, 8 INCHES, ELECTRICAL GRADE, HEAVY DUTY	2	PCS	3,600.00
10	MOTOR, FUEL PUMP, GEAR TYPE 2.0 HP, 220-240 VAC, 60 HERTZ, SINGLE PHASE, HEAVY DUTY	1	UNIT	25,000.00
11	MOTOR, WATER PUMP, 2HP, 220-240 VAC, 60 HZ, SINGLE PHASE, HEAVY DUTY	1	UNIT	25,000.00
12	WISE GRIP, 10 INCHES, HEAVY DUTY	3	PCS	6,000.00
13	FLASH DRIVE, USB PLUG TYPE, 128 GIGABYTES	3	PCS	6,000.00
TOTAL AMOUNT				212,509.00
Notes: <ul style="list-style-type: none"> • Warranty shall be at least <u>THREE (3) MONTHS</u> • Mode of Award is <u>LOT AWARD</u> 				

APPROVED BUDGET FOR THE TOTAL CONTRACT: PHP 476,209.00

1. Delivery Period

Delivery Period shall not be later than **THIRTY (30) DAYS** upon receipt of the Purchase Order / Notice to Proceed.

2. Delivery Point

Items shall be delivered at **SPUG-MOD WAREHOUSE, ZAMBOANGA CITY.**

3. Bid Submission

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

4. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

5. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

6. Bid Price Validity

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

7. Eligibility Criteria

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Bid (LCB).

8. Detailed Evaluation and Comparison of Bids

The LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

9. Post-qualification

Submitted documents of the LCB shall be subjected to post qualification evaluation.

- PhilGEPS Certification and Mayor's/Business Permit.

The bid that PASSED the Post-Qualification shall be declared as the Lowest Calculated Responsive Bid (LCRB).

10. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

11. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

12. PO Effectivity

- a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

13. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

14. Warranty

Warranty is dependent upon the nature/type of the item which is included in the offer (i.e. Manufacturer's Warranty).

15. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent(1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay but not to exceed ten percent (10%) of the total contract price. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

16. Liability of the Supplier

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

17. Disclosure of Relations

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

18. Administrative Sanctions

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

19. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

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**SUPPLIER'S BID QUOTATION
 (NP-SMALL VALUE PROCUREMENT 53.9)**

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition **REF NO.: S3-SPUGWM23-020 (PR NO/s. S3-B1923-022 & S3-CTW23-017, S3-WSD23-007)**. I agree with the conditions of the TOR and offer the following supplies with specific description:

S3-B1923-022

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1	EAR PLUG HEARING PROTECTION, REUSABLE, SILICONE RUBBER, WITH CHORD	100 PC		
2	FIRST AID KIT COMPLETE SET OF FIRST AID WITH STEEL CABINET (OSHA APPROVED), 1. Gauze pads (at least 4 x 4 inches). 2. Two large gauze pads (at least 8 x 10 inches). 3. Box adhesive bandages (band-aids). 4. One package gauze roller bandage at least 2 inches wide. 5. Two triangular bandages. 6. Wound cleaning agent such as sealed moistened towelettes. 7. Scissors. 8. At least one blanket. 9. Tweezers. 10. Adhesive tape. 11. Latex gloves. 12. Resuscitation equipment such as resuscitation bag, airway, or pocket mask. 13. Two elastic wraps. 14. Splint. 15. Directions for requesting emergency assistance.	2 SET		
3	OIL SPILL KIT, COMPLETE SET UNIVERSAL KIT, 240LITERS CAPACITY WHEELED TYPE, WITH PHILIPPINE COAST GUARD CERTIFICATE. NOTE: THIS ITEM ON PLANT SITE DELIVERY	1 LOT		
4	PRINTER 3IN1 (PRINT,SCAN,COPY) WITH INK REFILL INCLUDED	1 LOT		
5	RADI HANDHELD, DUAL TWO(2) WAY TYPE HIGH POWER RADIO, 50KM	2 PC		

	RADIUS OUTDOORM20W POWER FOR MARINE SHIP RADIO			
6	TRASH BIN, PLASTIC TYPE WASTE MATERIAL, WHEELED TYPE ,100 LITERS CAP.	4 PC		
TOTAL BID PRICE				

S3-CTW23-017

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1	MOP SQUEEER BUCKET, HEAVY COMMERCIAL, HYGIENE CLEANING MATERIALS 36L CAPACITY, DURABLE YELLOW COLOR WITH SIDE PRESS WRINGER AND CAUTION SIGN.	2 UNIT		
2	STOVE, ELECTRICAL TWO BURNER ELECTRIC STOVE, 6 INCHES COIL & 8 INCHES HOT PLATE, 220-240 VAC, 60 HZ, POWER INPUT: 1200W, HEAVY DUTY	1 UNIT		
3	TRASH BIN, PLASTIC FOR WASTE MATERIAL, WHEELED TRASH BIN WITH UV RESISTANCE MATERIALS, DURABLE DESIGN, 150 LITERS CAPACITY, L-46CM X W-46CM X H-100CM; COLOR RED, BLUE, GREEN & BLACK	4 UNIT		
4	PLASTIC STORAGE BOX EXTRA LARGE COLOR WHITE/TRANSPARENT, 155 LITERS CAPACITY, L-80CM X W-59CM X H-51CM, HIGH IMPACT RESISTANT, SNAP LOCK, 6 SPINNER, DURABLE	10 UNIT		
TOTAL BID PRICE				

S3-WSD23-007

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1	BATTERY CHARGER, INDUSTRIAL TYPE, CHARGE VOLTAGE: 12 / 24 VDC, INPUT POWER: 1,200 WATTS, EFFECTIVE CURRENT: 50 AMPERES, STARTING CURRENT: 300 AMPERES, 220-240 VAC INPUT, 60 HERTZ, SINGLE PHASE, HEAVY DUTY	2 UNIT		
2	ELECTRIC DRILL, TWO SPEED WITH REVERSE, 220-240 VAC, 60 HERTZ, 950 WATTS, COMPLETE WITH CASING AND DRILL BIT ACCESSORIES, (1.5 mm to 6.5mm) HEAVY DUTY	1 UNIT		
3	ELECTRIC GRINDER, ANGLE GRINDER, 220-240 VAC, 60 HERTZ, 850 WATTS, HEAVY DUTY	1 SET		
4	FLASHLIGHT, RECHARGEABLE, TWO (2) LAMP, 190-240 VAC, 60 HERTZ, HEAVY DUTY	2 PCS		
5	HIGH VOLTAGE GLOVES, SAFETY GLOVE, RUBBER MATERIAL, CAPABLE TO WITHST AND 20 KV	1 PAIR		
6	MULTI-TESTER, ANALOG, DROP SHOCK PROOF, MEASURING AC/DC VOLTAGE, RESISTANCE AND CAPACITANCE, COMPLETE WITH CASING AND ACCESSORIES, HEAVY DUTY	3 PCS		
7	PORTABLE WELDING MACHINE, INVERTER TYPE, INPUT VOLTAGE: 220-240 VAC, 60 HERTZ, INPUT CAPACITY: 3.50 - 3.80 KVA, OUTPUT CURRENT RANGE: 10 - 200 AMPERES, HEAVY DUTY	2 UNIT		
8	PLIER, ELECTRICAL, HIGH VOLTAGE WITH INSULATION, 8 INCHES, HEAVY DUTY	2 PCS		
9	LONG NOSE PLIER, WITH INSULATION, 8 INCHES, ELECTRICAL GRADE, HEAVY DUTY	2 PCS		

10	MOTOR, FUEL PUMP, GEAR TYPE 2.0 HP, 220-240 VAC, 60 HERTZ, SINGLE PHASE, HEAVY DUTY	1 UNIT		
11	MOTOR, WATER PUMP, 2HP, 220-240 VAC, 60 HZ, SINGLE PHASE, HEAVY DUTY	1 UNIT		
12	WISE GRIP, 10 INCHES, HEAVY DUTY	2 PCS		
13	FLASH DRIVE, USB PLUG TYPE, 128 GIGABYTES	3 PCS		
TOTAL BID PRICE				

GRAND TOTAL _____

 Name and Signature of Authorized Representative
 Date _____

Company Name _____

Contact Details _____

e-mail address _____

Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.