



Republic of the Philippines  
NATIONAL POWER CORPORATION

**TERMS OF REFERENCE  
ALTERNATIVE MODE OF PROCUREMENT  
(SMALL VALUE PROCUREMENT – 53.9)**

**REF NO.: S3-SPUGWM23-034 (S3-BAI23-010, S3-LGY23-005, S3-SCL23-008, S3-SCL23-009, S3-SCL23-010, S3-SCL23-011, S3-SCL23-012)**

**For the Supply and Delivery of: VARIOUS PMS MATERIALS FOR BASILAN DPP, LANGUYAN DPP AND SACOL DPP,**

**BASILAN DPP**

Item No.	DESCRIPTION	QTY.	U/M	UNIT PRICE	ABC (PhP)
1	WASTE RAGS, CIRCULAR HIGH ABSORBENT, COTTON, 25 PCS / KILO	6	LOT	1,500.00	9,000.00
2	DISPOSABLE GLOVES, WORKING COTTON	333	PAIR	75.00	24,975.00
3	GASKET MAKER, 85 GRAMS / TUBE	63	TUBE	200.00	12,600.00
4	GRINDING COMPOUND, COURSE AND FINE	48	PAIRS	950.00	45,600.00
5	SAND PAPER # 1200	150	PCS	75.00	11,250.00
6	SAND PAPER # 80	150	PCS	75.00	11,250.00
7	PENETRATING OIL, AEROSOL NET WET. 16 OZ/CAN	60	CAN	950.00	57,000.00
8	CONTACT CLEANER, SPRAY TYPE 16 OZ/CAN	12	CAN	950.00	11,400.00
9	CONTACT CEMENT, ADHESIVE ALL PURPOSE, 300ML	30	BOT	156.00	4,680.00
10	STEEL EPOXY, BIG TUBE, 35 GRAMS / TUBE	24	PAIRS	250.00	6,000.00
11	ADHESIVE / BOND	60	PCS	65.00	3,900.00
12	GREASE, LUBRICATE NO. 105 MOTOR ASSEMBLY GREASE, 284 GRAMS	12	TUBE	1,568.00	18,816.00
13	COTTON TAPE	20	ROLL	90.00	1,800.00
14	TAPE TEFLON, 1 INCH WIDTH	30	PCS	76.00	2,280.00
15	RUBBER TAPE, ELECTRICAL SELF-FUSING	20	ROLL	250.00	5,000.00

16	DIAMOND CUP WHEEL 4" INCHES, TURBO ROW, 100X16 MM	9	PCS	720.00	6,480.00
17	HACKSAW BLADE, HEAVY DUTY	8	PCS	118.00	944.00
18	INSULATING VARNISH RED, AEROSOL/SPRAY 16 OZ/CAN	9	GAL	1,750.00	15,750.00
19	PAINT, HIGH HEAT TEMPERATURE, SILVER	3	GAL	2,750.00	8,250.00
20	PAINT, EPOXY, MARINE BLUE	5	GAL	1,800.00	9,000.00
21	BRUSH PAINT, 4 INCHES	12	PCS	125.00	1,500.00
22	BRUSH STEEL FILLED WITH ROUND STAINLESS STEM ( TWISTED) 1 DIA.	12	PCS	150.00	1,800.00
23	BULB MERCURY, SELF BASE 500 WATTS, 230 V	12	PCS	650.00	7,800.00
24	WIRE ELECTRICAL THW # 12	2	BOX	4,650.00	9,300.00
TOTAL AMOUNT					<b>286,375.00</b>

#### LANGUYAN DPP

Item No.	DESCRIPTION	QTY.	U/M	UNIT PRICE	ABC (PhP)
1	WASTE RAG ,CIRCULAR, 6" DIA.	3	LOT	1,500.00	4,500.00
2	GRINDING COMPOUND, FINE COARSE, BIG 1LB / CAN	3	SET	950.00	2,850.00
3	SAND PAPERS, 120, 240, 1000 6PCS/SET	24	SET	75.00	1,800.00
4	CARBORUNDUM STONE, #108, HALF FINE/HALF COARSE	2	PCS	550.00	1,100
5	CHEMICAL GLOVES, NITRILE, LARGE	6	PAIR	100.00	600.00
6	STEEL BRUSH 8"	9	PCS	150.00	1,350.00
7	CHISEL	2	PCS	750.00	1,500.00
8	PENETRATING OIL, 16 OZ./CAN	6	CAN	950.00	5,700.00
9	CRACK DETECTOR, 3-PARTS, 16 OZ./PART	2	SET	4,000.00	8,000.00
10	MARKING PEN	6	PC	200.00	1,200.00
11	PAINT BRUSH, 1" & 2"	4	PAIR	125.00	500.00
12	TISSUE (TOILET PAPER)	24	ROLL	75.00	1,800.00
13	ELECTRICAL TAPE, 3/4"	4	ROLL	150.00	600.00
14	GRINDING STICK	10	PCS	50.00	500.00
15	STEEL EPOXY, 85 GM/TUBE	6	TUBE	250.00	1,500.00

16	SEALANT/ GASKET MAKER, BIG TUBE 85GRAM	4	TUBE	375.00	1,500.00
17	GREASE , ALL PURPOSE	2	PIN	350.00	700.00
18	DIESEL/GASOLINE	4	LITERS	80.00	320.00
19	ANTI-SEIZE COMPOUND, 16 OZ/CAN	3	CAN	575.00	1,725.00
20	GENERATOR CLEANER, OR EQUIVALENT, ISO PRODUCT CERTIFIED	3	GAL	4,000.00	12,000.00
21	INSULATION VARNISH RED, AEROSOL / SPRAY 16 OZ / CAN	4	GAL	1,750.00	7,000.00
22	GLOVES, COTTON	11	PAIR	75.00	825.00
23	DESCALER, 20 LI / PAIL, ISO PRODUCT CERTIFIED	1	PAIL	4,780.00	4,780.00
24	HACKSAW BLADE, BI-METAL, 12"X1/2"X0.25X18T	11	PC	150.00	1,650.00
25	ADHESIVE, CLEAR, 10 GRAMS /TUBE	10	TUBE	425.00	4,250.00
26	CABLE TIE, 12", 100 PCS / PACK	10	PACK	475.00	4,750.00
27	GASKET MAKER, HIGH TEMP., 80 GM/ TUBE	4	TUBE	300.00	1,200.00
28	COOLANT RADIATOR, "PRESTON	12	GAL	1,000.00	12,000.00
29	CONTACT CLEANER, SPRAY TYPE 16 OZ./CAN	4	CAN	950.00	3,800.00
TOTAL AMOUNT					<b>90,000.00</b>

**SACOL DPP- 008, 009, 010, 011 & 12**

Item No.	DESCRIPTION	QTY.	U/M	UNIT PRICE	ABC (PhP)
1	RUGS / WASTE COTTON/MATERIALS, 10KGS/LOT, 30 PCS/KG WITH NO INSERTION	5	LOT	1,500.00	7,500.00
2	PENETRATING OIL, AEROSOL/SPRAY TYPE, 16 OZ/CAN	6	CAN	950.00	5,700.00
3	SAND PAPER NO. 1000	35	SHEET	75.00	2,625.00
4	SAND PAPER NO. 1200	35	SHEET	75.00	2,625.00
5	SAND PAPER NO. 500	35	SHEET	75.00	2,625.00
6	SILICON GASKET	6	TUBE	250.00	1,500.00
7	ELECTRICAL TAPE, RUBBER, 3/4" X 6 METER BIG	6	ROLL	250.00	1,500.00
8	BATTERY CLEANER, PROTECTOR, AEROSOL, 229 OZ.	6	CAN	541.67	3,250.00
9	AUTOMOTIVE BATTERY, 21 PLATES, 12 VOLTS	8	PC	9,500.00	76,000.00
10	EPOXY A & B HARD STEEL, 35 GM./TUBE	6	PC	250.00	1,500.00

11	RUGBY, 320 ML	4	BOT	156.00	624.00
12	ELECTRICAL TAPE, 3/4" X 6 METERS BIG	4	ROLL	150.00	600.00
13	CARBORANDUM, FINE & COARSE	4	PC	550.00	2,200.00
14	GREASE, ALL PURPOSE	5	PIN	300.00	1,500.00
TOTAL AMOUNT					<b>109,749.00</b>
Notes:					
<ul style="list-style-type: none"> <li>• <b>Warranty</b> shall be at least <u>3 MONTHS</u></li> <li>• <b>Mode of Award</b> <u>LOT AWARD</u></li> </ul>					

**APPROVED BUDGET FOR THE CONTRACT: PHP 486,124.00**

**1. Delivery Period**

Delivery Period shall not be later than 30 DAYS upon receipt of the Purchase Order / Notice to Proceed.

**2. Delivery Point**

Items shall be delivered at MOD WAREHOUSE, ZAMBOANGA CITY.

**3. Bid Submission**

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

**4. Late Bids**

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

**5. Bid Prices**

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

**6. Bid Price Validity**

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

**7. Eligibility Criteria**

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Bid (LCB).

**8. Detailed Evaluation and Comparison of Bids**

The LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

## 9. Post-qualification

Submitted documents of the LCB shall be subjected to post qualification evaluation.

- Latest Income Tax Return / Business Tax Return shall be submitted during post-qualification.

The bid that PASSED the Post-Qualification shall be declared as the Single /Lowest Calculated Responsive Bid (S/LCRB).

## 10. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

## 11. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

## 12. PO Effectivity

- a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

## 13. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

## 14. Warranty

Unless otherwise provided in the RFQ, the warranty period shall be a minimum of one (1) year from the date of final acceptance by the end-user.

## 15. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract , the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent(1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

## 16. Liability of the Supplier

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

**17. Disclosure of Relations**

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

**18. Administrative Sanctions**

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

**19. Reservation Clause**

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

*----- remaining spaces are intentionally left blank -----*

**SUPPLIER'S BID QUOTATION  
(NP-SMALL VALUE PROCUREMENT 53.9)**

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **S3-BAI23-010, S3-LGY23-005, S3-SCL23-008, S3-SCL23-009, S3-SCL23-010, S3-SCL23-011, S2-SCL23-012.** I agree with the conditions of the TOR and offer the following supplies with specific description:

**BASILAN DPP**

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1	WASTE RAGS, CIRCULAR HIGH ABSORBENT, COTTON, 25 PCS / KILO	6 LOT		
2	DISPOSABLE GLOVES, WORKING COTTON	333 PAIR		
3	GASKET MAKER, 85 GRAMS / TUBE	63 TUBE		
4	GRINDING COMPOUND, COURSE AND FINE	48 PAIRS		
5	SAND PAPER # 1200	150 PCS		
6	SAND PAPER # 80	150 PCS		
7	PENETRATING OIL, AEROSOL NET WET. 16 OZ/CAN	60 CAN		
8	CONTACT CLEANER, SPRAY TYPE 16 OZ/CAN	12 CAN		
9	CONTACT CEMENT, ADHESIVE ALL PURPOSE, 300ML	30 BOT		
10	STEEL EPOXY, BIG TUBE, 35 GRAMS / TUBE	24 PAIRS		
11	ADHESIVE / BOND	60 PCS		
12	GREASE, LUBRICATE NO. 105 MOTOR ASSEMBLY GREASE, 284 GRAMS	12 TUBE		
13	COTTON TAPE	20 ROLL		
14	TAPE TEFLON, 1 INCH WIDTH	30 PCS		
15	RUBBER TAPE, ELECTRICAL SELF-FUSING	20 ROLL		
16	DIAMOND CUP WHEEL 4" INCHES, TURBO ROW, 100X16 MM	9 PCS		

17	HACKSAW BLADE, HEAVY DUTY	8 PCS		
18	INSULATING VARNISH RED, AEROSOL/SPRAY 16 OZ/CAN	9 GAL		
19	PAINT, HIGH HEAT TEMPERATURE, SILVER	3 GAL		
20	PAINT, EPOXY, MARINE BLUE	5 GAL		
21	BRUSH PAINT, 4 INCHES	12 PCS		
22	BRUSH STEEL FILLED WITH ROUND STAINLESS STEM ( TWISTED) 1 DIA.	12 PCS		
23	BULB MERCURY, SELF BASE 500 WATTS, 230 V	12 PCS		
24	WIRE ELECTRICAL THW # 12	2 BOX		
TOTAL BID PRICE				

**LANGUYAN DPP**

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1	WASTE RAG ,CIRCULAR, 6" DIA.	6 LOT		
2	GRINDING COMPOUND, FINE COARSE, BIG 1LB / CAN	500 PAIR		
3	SAND PAPERS, 120, 240, 1000 6PCS/SET	63 TUBE		
4	CARBORUNDUM STONE, #108, HALF FINE/HALF COARSE	48 PAIRS		
5	CHEMICAL GLOVES, NITRILE, LARGE	150 PCS		
6	STEEL BRUSH 8"	150 PCS		
7	CHISEL	60 CAN		
8	PENETRATING OIL, 16 OZ./CAN	12 CAN		
9	CRACK DETECTOR, 3-PARTS, 16 OZ./PART	30 BOT		
10	MARKING PEN	24 PAIRS		
11	PAINT BRUSH, 1" & 2"	60 PCS		



12	TISSUE (TOILET PAPER)	12 TUBE		
13	ELECTRICAL TAPE, 3/4"	20 ROLL		
14	GRINDING STICK	30 PCS		
15	STEEL EPOXY, 85 GM/TUBE	20 ROLL		
16	SEALANT/ GASKET MAKER, BIG TUBE 85GRAM	9 PCS		
17	GREASE , ALL PURPOSE	8 PCS		
18	DIESEL/GASOLINE	9 GAL		
19	ANTI-SEIZE COMPOUND, 16 OZ/CAN	3 GAL		
20	GENERATOR CLEANER, OR EQUIVALENT, ISO PRODUCT CERTIFIED	5 GAL		
21	INSULATION VARNISH RED, AEROSOL / SPRAY 16 OZ / CAN	12 PCS		
22	GLOVES, COTTON	12 PCS		
23	DESCALER, 20 LI / PAIL, ISO PRODUCT CERTIFIED	12 PCS		
24	WIRE ELECTRICAL THW # 12	2 BOX		
TOTAL BID PRICE				

### SACOL DPP

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1	RUGS / WASTE COTTON/MATERIALS, 10KGS/LOT, 30 PCS/KG WITH NO INSERTION	5 LOT		
2	PENETRATING OIL, AEROSOL/SPRAY TYPE, 16 OZ/CAN	6 CAN		
3	SAND PAPER NO. 1000	35 SHEET		
4	SAND PAPER NO. 1200	35 SHEET		
5	SAND PAPER NO. 500	35 SHEET		
6	SILICON GASKET	6 TUBE		

7	ELECTRICAL TAPE, RUBBER, 3/4" X 6 METER BIG	6 ROLL		
8	BATTERY CLEANER, PROTECTOR, AEROSOL, 229 OZ.	6 CAN		
9	AUTOMOTIVE BATTERY, 21 PLATES, 12 VOLTS	8 PC		
10	EPOXY A & B HARD STEEL, 35 GM./TUBE	6 PC		
11	RUGBY, 320 ML	4 BOT		
12	ELECTRICAL TAPE, 3/4" X 6 METERS BIG	4 ROLL		
13	CARBORANDUM, FINE & COARSE	4 PC		
14	GREASE, ALL PURPOSE	5 PIN		
TOTAL BID PRICE				

\_\_\_\_\_  
Name and Signature of Authorized Representative  
Date \_\_\_\_\_

Company Name \_\_\_\_\_

Contact Details \_\_\_\_\_

e-mail address \_\_\_\_\_

*Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.*