



# NATIONAL POWER CORPORATION

## BNPP PRESERVATION AND DISPOSAL

Napot Pt., Morong, Bataan

Tel. Nos. 921-35-41 to 44  
Local Nos. 5313/5887

RQ No./AC No. BNPP-SVP22-004

### REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT – 53.9)

\_\_\_\_\_ Date

Sir/Madam:

Please provide the NPC-BNPP Decentralized Bids and Awards Committee (DBAC) with your best quotation that shall be inclusive of all taxes and other related expenses/charges for the items specified in the Terms of Reference (TOR) attached as “Annex A-1” under Ref. No. S4-BPD22-010 with an Approved Budget for the and Purchase Requisition (PR) No. ONE HUNDRED EIGHTY TWO THOUSAND FIVE HUNDRED PESOS (P/hp 182,500.00) ONLY Contract (ABC) of \_\_\_\_\_

by indicating your bid proposal in the separate Supplier’s Bid Quotation Form attached as “Annex B”.

The Supplier’s Bid Quotation Form (Annex B) shall be submitted together with the required documents, as follows:

A. PHILGEPS Registration, whichever is applicable:

*For Platinum Members:*

- 1) Valid/updated Certificate of PHILGEPS Registration (include the attached “Annex A”. In case the Mayor’s Permit in the said “Annex A” is expired, a valid/updated Mayor’s Permit must also be submitted).

*For Red or Blue Members:*

- 1) Valid Mayor’s Permit showing the expiry date.
  - 2) PHILGEPS Registration Number.
- B. Latest Income Tax Return / Business Tax Return  
C. Omnibus Sworn Statement (Use attached Form)  
D. Professional License/Curriculum Vitae (for Consulting Services only)  
E. PCAB LICENSE (for INFRA Projects only)  
F. Other documents: Please refer to the attached TOR

Further, the bid proposal together with the above required documents shall be submitted by the bidder to **JELLIANE F. BAGTAS, Procurement Officer, BATAAN NCLEAR POWER PLANT, Napot Pt., Morong, Bataan** on or before December 01, 2022 of either of the following manners:

- Personally submitted
- Via courier, i.e. LBC, JRS Express, To-Go, etc.
- Thru e-mail at [ifbagtas@napocor.gov.ph](mailto:ifbagtas@napocor.gov.ph)

In case of a failed bidding, a re-bidding maybe conducted without prior notice to any previous bidder(s):

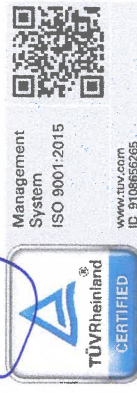
For further inquiries, please contact the DBAC Secretariat, Ms. \_\_\_\_\_  
at Telephone No./s \_\_\_\_\_ 0960 568 0405

JELLIANE F. BAGTAS

Very truly yours,

  
**JOSE G. MANALO**  
Chairman, DBAC-BNPP

BIR Road cor Quezon Avenue, Diliman  
Quezon City 1100, Philippines  
Tel. Nos. (632) 921-3541 to 80  
Fax No. (632) 921-2468  
Website: [www.napocor.gov.ph](http://www.napocor.gov.ph)





REPUBLIC OF THE PHILIPPINES  
NATIONAL POWER CORPORATION  
BNPP PRESERVATION AND DISPOSAL  
Napot Pt., Morong, Bataan

ANNEX A-1

RQ No./AC No. BNPP-SVP22-004

TERMS OF REFERENCE  
ALTERNATIVE MODE OF PROCUREMENT  
(SMALL VALUE PROCUREMENT – 53.9)

1. **Scope of Works:** PR No. S4-BPD22-010

The scope of works shall cover but not limited to the following activities:

- A. Supply, delivery, and test of Diesel Engine Generator
- Contractor should have adequate experience and qualified technical staff to conduct testing of supplied generator/s.
  - All necessary tools for the proper testing and safe operation shall be provided by the contractor.
- B. Warranty
- The complete Set of Goods shall be warranted by the contractor against any manufacturing/design/ installation defects for at least one (1) year from the date of issuance of certificate of acceptance.
  - The contractor will make all necessary arrangements for satisfactory operation, maintenance and performance of the Goods during the one year warranty/guarantee period.
  - Warranty/Guarantee will include rectification /replacement of all the defective and consumable components/items. During Warranty/Guarantee period, all the arrangements for keeping all the goods functional shall be the sole responsibility of the contractor.
  - Rectification of all the defects developed in the Goods during Warranty/Guarantee period shall be done by the contractor promptly, at the most within 7 days from the date of receipt of complaint at no cost to NPC.
  - All the non-functional parts/ materials/ items replaced during the Warranty/Guarantee period shall be the property of the contractor.
  - The contractor will conduct on-site training of the purchaser's/user's personnel regarding the assembly, start-up, operation, maintenance and repairs of the Goods.

**APPROVED BUDGET FOR THE CONTRACT:**      PhP 182,500.00

2. **Technical Specifications**

- A. Generator Set (Approved Budget for the Contract Php 72,000.00)
- 5 Kilowatts
  - Portable
  - Silent-type
  - 220-240 VAC

- B. Generator Set (Approved Budget for the Contract Php 110,500.00)
- 10 Kilowatts
  - Silent-type
  - 220-240 VAC

**3. Delivery Period**

Delivery Period shall not be later than     **FIFTEEN (15)**     working days upon receipt of the Purchase Order / Notice to Proceed.

**4. Work Safety and Working Hours**

- a. The contractor shall strictly observe all safety and security rules and regulations of the NPC-BNPP Complex to prevent accidents and injuries and/or damage to NPC properties.
- b. Clearing activities at the NPC-BNPP Complex premises shall be allowed only from 8:00 AM to 5:00 PM Monday to Friday, except holidays, only. If contractor intends to work beyond 5:00 PM and during weekends, authorization must be secured from BNPP/NPC.

**5. Contractor's Responsibilities**

- a. Workers to be deployed shall be directly hired by the Contractor.
- b. No employee-employer relationship shall exist between NPC & Contractor's personnel
- c. The Contractor is solely responsible for all indemnities to its employees arising from work-related accidents and violations.
- d. Repair/Replace and/or pay within two (2) weeks damages to NPC properties caused by neglect on the part of the Contractor.
- e. The Contractor shall report directly to the BNPP Manager or his/her representative.
- f. The Contractor and his employees shall submit Police/Barangay Clearance before the start of the activity.

**6. Prospective Bidder**

Prospective Bidder must conduct an ocular inspection of the site to ensure full completion of the work/project and to apply safety measure in the execution of the work/activity. **Site Inspection Certificate** will be issued by the end-user after the ocular inspection.

**7. Bid Submission**

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

**8. Late Bids**

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC-BNPP.

**9. Bid Prices**

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

**10. Bid Price Validity**

Price validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

**11. Eligibility Criteria**

- a. Bids shall be checked using the **COMPLYING/NON-COMPLYING** Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated **COMPLYING**, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Bid (LCB).

**12. Detailed Evaluation and Comparison of Bids**

The LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

**13. Post qualification**

Submitted documents of the S/LCB shall be subjected to post qualification evaluation.

The bid that **PASSED** the Post-Qualification shall be declared as the Single/Lowest Calculated Responsive Bid (S/LCRB).

**14. Total Contract Price**

The Total Contract Price shall be inclusive of all taxes and other related expenses/charges.

**15. Notice to Contractor**

- a. The winning Bidder shall pick-up the Purchase Order (PO) / Notice to Proceed (NTP) from NPC-BNPP within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

**16. PO Effectivity**

The scanned copy of PO/NTP will be sent thru email to the winning Bidder/Supplier and shall take effect immediately upon Supplier's acknowledgement receipt of said PO/NTP.

**17. Terms of Payment**

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

**18. Liquidated Damages**

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

**19. Applicable Laws, Rules and Regulations**

It is understood that the provisions specified under RA 9184 (Government Procurement Reform Act), its IRR and subsequent amendments issued by the Government Procurement Policy Board (GPPB), although not specifically mentioned in this contract are deemed to be incorporated and made part of this contract as though fully written out and set forth herein.

**20. Liability of the Supplier**

If after receipt of the Purchase Order, the Supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

**21. Disclosure of Relations**

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations

**22. Administrative Sanctions**

Bidder shall likewise be imposed the rules as stated in Section 69 (Imposition of Administrative penalties) should there be infractions committed.

**23. Reservation Clause**

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

Prepared By:

**WILFREDO P. TORRES**  
ECO-B

End User

Approved By:

**DANTE M. CARAOS**  
Division Manager, BNPP

Cost Center Head



REPUBLIC OF THE PHILIPPINES  
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ANNEX B

RQ No./AC No. BNPP-SVP22-004

**SUPPLIER'S BID QUOTATION  
ALTERNATIVE MODE OF PROCUREMENT**  
(SMALL VALUE PROCUREMENT – 53.9)

\_\_\_\_\_ Date

**To the Chairman of DBAC-BNPP:**

I have read and examined the Terms of Reference (TOR) for PR No. S4-BPD22-010 and I agree with the conditions in the TOR and offer the following supplies with specific descriptions:

Item No.	QTY.	UNIT	DESCRIPTION	UNIT PRICE (Php)	TOTAL PRICE (Php)
1	1	LOT	SUPPLY, DELIVERY & TESTING OF PORTABLE DIESEL ENGINE GENERATOR, 5KW, 240 VAC		
2	1	LOT	SUPPLY, DELIVERY & TESTING OF DIESEL ENGINE GENERATOR, 10KVA, 240 VAC		
<b>TOTAL BID PRICE</b>					

\_\_\_\_\_  
Printed Name & Signature  
Supplier or Authorized Representative

\_\_\_\_\_  
Company Name  
\_\_\_\_\_  
Contact Details  
\_\_\_\_\_  
e-mail address

- Notes:**
1. The bidder may use this supplier's bid quotation form or its own company letter head following this format duly signed by the Supplier or his/her Authorized Representative when making the offer.
  2. The Bidder's Total Contract/Bid Price shall be inclusive of all taxes and other related expenses/charges.