



NATIONAL POWER CORPORATION

BNPP PRESERVATION AND DISPOSAL

Napot Pt., Morong, Bataan

Tel. Nos. 921-35-41 to 44
Local Nos. 5313/5887

RQ No./AC No. BNPP-SVP23-005

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT – 53.9)

_____ Date

Sir/Madam:

Please provide the NPC-BNPP Decentralized Bids and Awards Committee (DBAC) with your best quotation that shall be inclusive of all taxes and other related expenses/charges for the items specified in the Terms of Reference (TOR) attached as “Annex A-1” under Ref. No. _____ with an Approved Budget for the and Purchase Requisition (PR) No. S4-BPD23-005 with an Approved Budget for the Contract (ABC) of ONE HUNDRED TWENTY THOUSAND PESOS (Php 120,000.00) ONLY by indicating your bid proposal in the separate Supplier’s Bid Quotation Form attached as “Annex B”.

The Supplier’s Bid Quotation Form (Annex B) shall be submitted together with the required documents, as follows:

A. PHILGEPS Registration, whichever is applicable:

For Platinum Members:

- 1) Valid/updated Certificate of PHILGEPS Registration (include the attached “Annex A”. In case the Mayor’s Permit in the said “Annex A” is expired, a valid/updated Mayor’s Permit must also be submitted.

For Red or Blue Members:

- 1) Valid Mayor’s Permit showing the expiry date.
 - 2) PHILGEPS Registration Number.
- B. Latest Income Tax Return / Business Tax Return
C. Omnibus Sworn Statement (Use attached Form)
D. Professional License/Curriculum Vitae (for Consulting Services only)
E. PCAB LICENSE (for INFRA Projects only)
F. Other documents: Please refer to the attached TOR

Further, the bid proposal together with the above required documents shall be submitted by the bidder to **JELLIANE F. BAGTAS, Procurement Officer, BATAAN NUCLEAR POWER PLANT, Napot Pt., Morong, Bataan** on or before **AUGUST 18, 2023** thru either of the following manners:

- Personally submitted
- Via courier, i.e. LBC, JRS Express, To-Go, etc.
- Thru e-mail at jfbagtas@napocor.gov.ph

In case of a failed bidding, a re-bidding maybe conducted without prior notice to any previous bidder(s):

For further inquiries, please contact the DBAC Secretariat, Ms. _____
at Telephone No./s _____ 0960 568 0405

_____ JELLIANE F. BAGTAS

Very truly yours,


EDITA D. SANCHEZ

Chairman, DBAC-BNPP

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REPUBLIC OF THE PHILIPPINES
NATIONAL POWER CORPORATION
BNPP PRESERVATION AND DISPOSAL
Napot Pt., Morong, Bataan

ANNEX A-1

RQ No./AC No. BNPP-SVP23-005

TERMS OF REFERENCE
ALTERNATIVE MODE OF PROCUREMENT
(SMALL VALUE PROCUREMENT – 53.9)

1. Scope of Works: PR No. S4-BPD23-005

The scope of works shall cover but not limited to the following activities:

Rehabilitation of the Bataan Nuclear Power Plant (BNPP) Control Comfort Room. The work and services to be provided/performed by the Contractor for this undertaking shall essentially consist of, but not limited to the following:

- A. Mobilization/establishment of Contractor's complete construction camp and other facilities.
- B. Submission of brochures/drawings, for approval prior to installation.
- C. Construction Safety and Health Program (To provide safety signage, work coverings, fire extinguisher and PPE's on the whole duration of the project. First aid kit must be present at the site and shall be the property of the contractor after the completion of the project, if not used).
- D. Clearing, demolition and disposal works.
- E. Supply and installation of new ceiling and ceiling frame works
- F. Supply and installation of new walls and floors
- G. Supply and installation of new lavatory, urinal bowl, water closet, and toilet paper handle including faucet, bidet and shower valve head.
- H. Electrical works and Lighting system
- I. Painting/varnishing of repaired doors and door jambs
- J. Inspection and delivery of materials
- K. Demolition including clearing of site/demobilization of Contractor's camp facilities. NPC representative with assistance of the guard on duty must check all the materials and machinery to be taken out.

APPROVED BUDGET FOR THE CONTRACT (ABC) : PhP 120,000.00

2. Technical Specifications

A. General Requirements

- Concrete Masonry Works
 - The work to be done under this section shall include the furnishing of all labor, materials, equipment, tools and other incidentals to complete the work.
 - Masonry units shall be handled with care to prevent chipping and breakage.
 - Storage piles shall be so located as to avoid being damaged by construction operations and traffic. Cement and lime shall be stored off the ground under watertight cover until ready for use. Damaged materials shall be rejected.
 - Concrete Hollow Blocks shall be of standard manufacture, machine-vibrated, fine and even textured and well-defined edges.
 - Unless otherwise shown on the drawings, concrete hollow blocks to be used shall conform to the requirements of AST Specification C-129-39 Minimum Compressive Strength of not less than 4.48MPa average of the fine specimens.
 - Cement shall be Portland cement of approved brand conforming to ASTM Specifications C-150, Type I.
- Plastered Plain Cement Finish
 - The work to be done under this section includes furnishing of all labor, materials, equipment and other facilities and the satisfactory performance of all work necessary to complete all cement plaster finish.
 - Plaster mixture is applied in layers to masonry and reinforced concrete, surface to interior or exterior walls and ceilings.
- Ceramic Floor Tiles
 - Chipping of existing toilet floor tiles, including removal of water closet, lavatory, floor drains, etc.
 - 300mm×300mm×6mm thick, ceramic unglazed floor tiles including grouts, adhesive and surface preparation
- Ceramic Wall Tiles
 - Chipping of existing toilet wall tiles, including removal of existing urinal, water closet, lavatory, toilet paper holder, shower valve and head.
 - 400mm×400mm×6mm thick, ceramic glazed wall tiles including grouts, adhesive and surface preparation
- Fiber Cement Ceiling Frame
 - Consist of repair of all existing ceiling frame, replace rusty and dilapidated/worn-out steel frames, materials and other facilities for the satisfactory of all work necessary to complete the fiber cement ceiling frame.
 - Existing ceiling frame shall refurbish to its original state of construction. Replaced and newly installed steel frame shall be welded to its existing frame painted with anti-corrosion before original paint shall be applied.
- Fiber Cement Ceiling Board
 - Consist of furnishing of all, materials and other facilities for the satisfactory of all work necessary to complete the fiber cement ceiling board.
 - Thickness of Fiber cement ceiling board shall be as indicated on the drawings, rotary cut.
 - Sheets shall be riveted to the metal framing/joist at 150mm (6") on center.
 - Metal furring shall be 0.5mm thick, 19mm x 25mm x 5mm spaced at 400mm O.C.B.W. with 0.5mm thick wall angle and 0.6mm thick carrying channel, including hardware's and accessories or as indicated on the drawings.

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- Wood Doors
 - Consist of repair of existing wood doors including its door jamb. The work to be one under this section include the furnishing of materials tools and equipment and performing labor required to complete the refurbishing to its original state.
 - Doors shall be thoroughly cleaned using sand paper and applied three (3) coats of clear lacquer varnish.
 - Doors shall be provided by new individual door lock set, Yale brand or approved equal quality.
- Plumbing Fixtures and Fittings
 - The work covered by this section of the Specifications consists in furnishing all plant, labor, equipment and tools, articles, appliances and materials and in performing all operations in connections with the installation of all plumbing fixtures, fittings and accessories, complete, in strict accord with this section of the Specifications or indicated on the drawings, are included in this work.
 - Plumbing fixtures shall be installed free and open in a manner to afford access for cleaning. All brackets, cleat, plates and anchors required to support the fixtures shall be furnished in a rigidly manner. Water closets shall be sat on Boll-Wax.
 - Fixtures
 - a) Water Closet - economy, colored, 680mm x 378mm elongated, including nickel plated fittings and bidet spray
 - b) Lavatory - oval, colored, under-the conder including, nickel plated fittings
 - c) Urinal - flush type, colored, 305mm x 470mm x 680mm elongated, including nickel plated fittings
 - d) Bibbs - Nickel Plated Copper or Brass Alloy
 - e) Plated clips and 19mm (3/4") caps on wall or as indicated on the drawings.
 - f) Floor Drain - Stainless or Brass Alloy
 - g) Clean-outs - Brass alloy
 - Toilet Accessories
 - a) Soap Holders - white, vitreous China to match fixtures quality, brand and wainscoting color.
 - b) Tissue/Toilet Paper Holder - colored, to follow Water Closet brand and quality. Provide and fit, ready for use, on most convenient side of wall inside each water closet compartment, 750mm (30") above the finish floor.
 - c) Urinal and Toilet Partition and Cubicle Doors- Hard wood laminate phenolic boards. Provide polyester coated extruded aluminum framing, non-rusting connection accessories, stainless steel door hinges and lock sets, toilet paper holder, grab handle and accessory hook, signage.
 - d) Towel Holder – stainless steel
 - e) Liquid Soap Dispenser - wall mounted squeezed liquid sputtering, plastic casing and heavy duty.
 - f) Mirror with frames- quality and finish as specified complete with "theft proof frames shall be furnished and installed in all toilet rooms as indicated in the drawings. Mirror shall be 6.3mm (1/4") thick with aluminum or stainless steel frame on a 6.3mm (1/4") thick plywood backing. Space behind walls shall be insulated and damp-proofed. Check "flatness of wall plan" prior to setting. Perimeter for frame shall be set closely against wall surface in all cases.
- Membrane Water Proofing
 - The work includes the provision of membrane waterproofing for toilets, concrete roof slab of pump house, and wherever applicable.
 - Waterproofing materials shall be delivered to the site in their original sealed containers or packages bearing manufacturer's name and brand designation.
 - The work shall be performed by the manufacturer's certified applicators and only the best quality of materials and workmanship shall be used in strict accordance with the standard practice for this type of work.
- Supplier's Camp Facilities
 - The Supplier shall bring to the site all his necessary construction equipment and plant and install all stationary construction equipment and plant at the location and in the manner

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approved by the NPC. The Supplier shall submit sufficient detailed plans showing the proposed location of such stationary equipment and plant and other pertinent data. No installation of such stationary equipment shall be undertaken unless the corresponding plans have been approved by the NPC.

- The Supplier shall provide and grade his campsite, construct his camp, employee housing, warehouse, machine and repair shops, fuel storage tanks and provide such related facilities and sanitary conveniences that the Supplier deems necessary for maintaining health, peace, and order in the camp and work areas. The areas that may be used by the Supplier within the plant site shall be designated by the NPC.

B. Materials/Equipment

- All materials to be furnished by the Contractor shall be new and unused, free from defects and imperfections and best suited for its intended purpose. All materials shall comply with the latest revisions or editions of the specified standards or material specifications. The equipment and/or materials to be furnished under this specification shall be essentially the current standard products of the respective manufacturer regularly engaged in the production of such equipment and/or materials. It shall be designed and manufactured for maximum safety and reliability in accordance with quality specifications.
- Materials delivered shall conform with the specifications as presented by the contractor and as approved by the NPC.

C. Testing of Materials

- All materials, parts and/or assemblies, to be used in the Works shall be tested conforming to the specifications and provisions of the approved and applicable standards for testing of materials.
- Results of the test shall be submitted to provide the means of determining compliance with the applicable specifications.
- All test or trials shall be made in the presence of NPC-BNPP Engineer or his duly authorized representative unless waived in writing its right to witness such test.

D. The Contractor's quality assurance program shall provide established procedures for prompt detection and correction of all conditions adversely affecting quality, including failures, malfunctions, incidents, trends, deficiencies, deviations, non-conformances, and defective materials.

E. Certificate of Completion and Acceptance

- When all the works and services have been satisfactorily completed as required in the Contract, the Contractor may give notice to this effect to NPC. Such notice shall be deemed to be the basis for NPC to conduct final joint inspection. Certificate of Completion shall be issued within fifteen (15) days after all works have been inspected and found in conformance to the specifications and contract requirements.

F. Warranty

- The Defects Liability Period of one (1) year for the completed Works shall commence on the date of issue of the Certificate of Completion. During this period, the Contractor shall undertake the repair works, at his own expense, of any damage to the infrastructure on account of the use of materials of inferior quality, within ninety (90) days from the time NPC has issued an order to undertake repair. In case of failure or refusal to comply with this mandate, NPC shall undertake such repair works and shall be entitled to full reimbursement of expenses incurred therein upon demand.

3. Contract Duration

Contract duration shall be **THIRTY (30)** calendar days upon receipt of the Contract / Notice to Proceed.

4. Work Safety and Working Hours

- a. The contractor shall strictly observe all safety and security rules and regulations of the NPC-BNPP Complex to prevent accidents and injuries and/or damage to NPC-BNPP properties.
- b. Clearing activities at the NPC-BNPP Complex premises shall be allowed only from 8:00 AM to 5:00 PM Monday to Friday, except Saturdays, Sundays and holidays, only. If contractor intends to work beyond 5:00 PM and during weekends, authorization must be secured from NPC-BNPP management for approval.

5. Contractor's Responsibilities

- a. Workers to be deployed shall be directly hired by the Contractor.
- b. No employee-employer relationship shall exist between NPC & Contractor's personnel
- c. The Contractor is solely responsible for all indemnities to its employees arising from work-related accidents and violations.
- d. Repair/Replace and/or pay within two (2) weeks damages to NPC properties caused by neglect on the part of the Contractor.
- e. The Contractor shall report directly to the BNPP Manager or to his/her designated representative.
- f. The Contractor and his employees shall submit Police/Barangay Clearance before the start of the activity.

6. Prospective Bidder

Prospective Bidder must conduct an ocular inspection of the site to ensure full completion of the work/project and to apply safety measure in the execution of the work/activity. **Site Inspection Certificate** will be issued by the end-user after the ocular inspection.

7. Bid Submission

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

8. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC-BNPP.

9. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

10. Bid Price Validity

Price validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

11. Eligibility Criteria

- a. Bids shall be checked using the COMPLYING/NON-COMPLYING Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated COMPLYING, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Bid (LCB).

12. Detailed Evaluation and Comparison of Bids

The LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

13. Post qualification

Submitted documents of the S/LCB shall be subjected to post qualification evaluation.

The bid that PASSED the Post-Qualification shall be declared as the Single/Lowest Calculated Responsive Bid (S/LCRB).

14. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses/charges.

15. Notice to Contractor

- a. The winning Bidder shall pick-up the Contract / Notice to Proceed (NTP) from NPC-BNPP within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the Contract /NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

16. Contract Effectivity

The scanned copy of Contract/NTP will be sent thru email to the winning Bidder/Supplier and shall take effect immediately upon Supplier's acknowledgement receipt of said Contract/NTP.

17. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

A retention money equivalent to ten percent (10%) of the total contract price shall be deducted on the payment and shall be released after the lapse of the warranty period. Provided, however, the supplies delivered are free from patent and latent, defects and all the conditions imposed under the contract have been fully met.

18. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

19. Applicable Laws, Rules and Regulations

It is understood that the provisions specified under RA 9184 (Government Procurement Reform Act), its IRR and subsequent amendments issued by the Government Procurement Policy Board (GPPB), although not specifically mentioned in this contract are deemed to be incorporated and made part of this contract as though fully written out and set forth herein.

20. Liability of the Contractor

If after receipt of the Purchase Order/Contract, the Contractor fails to deliver the goods and services as provided in the documents, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

21. Disclosure of Relations

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations

22. Administrative Sanctions

Bidder shall likewise be imposed the rules as stated in Section 69 (Imposition of Administrative penalties) should there be infractions committed.

23. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

Prepared By:



DOMINIQUE LAUREL D. REYES
Senior Engineer

End User

Reviewed By:



JOSE G. MANALO
Principal Engineer A

Plant Preservation/Maintenance &
Site Utilities Section

Approved By:



DANTE M. CARAOS
Division Manager, BNPP

Cost Center Head



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ANNEX B

RQ No./AC No. BNPP-SVP23-005

SUPPLIER'S BID QUOTATION
ALTERNATIVE MODE OF PROCUREMENT
(SMALL VALUE PROCUREMENT – 53.9)

_____ Date

To the Chairman of DBAC-BNPP:

I have read and examined the Terms of Reference (TOR) for PR No. S4-BPD23-005 and I agree with the conditions in the TOR and offer the following supplies with specific descriptions:

Item No.	QTY.	UNIT	DESCRIPTION	UNIT PRICE (Php)	TOTAL PRICE (Php)
TOTAL BID PRICE					

Printed Name & Signature
Supplier or Authorized Representative

Company Name

Contact Details

e-mail address

- Notes:**
- 1. The bidder may use this supplier's bid quotation form or its own company letter head following this format duly signed by the Supplier or his/her Authorized Representative when making the offer.*
 - 2. The Bidder's Total Contract/Bid Price shall be inclusive of all taxes and other related expenses/charges.*