



NATIONAL POWER CORPORATION

BNPP PRESERVATION AND DISPOSAL

Napot Pt., Morong, Bataan

Tel. Nos. 921-35-41 to 44
Local Nos. 5313/5887

RQ No./AC No. BNPP-SHP23-002

REQUEST FOR QUOTATION SHOPPING (SH2) – 52.1b

_____ Date

Sir/Madam:

Please provide the NPC-BNPP Decentralized Bids and Awards Committee (DBAC) with your best quotation that shall be inclusive of all taxes and other related expenses/charges for the items specified in the Terms of Reference (TOR) attached as "Annex A-1" under Ref. No.

and Purchase Requisition (PR) No. S4-BPD23-009 with an Approved Budget for the Contract (ABC) of SIXTY ONE THOUSAND FOUR HUNDRED FORTY PESOS ONLY (Php 61,440.00) by indicating your bid proposal in the separate Supplier's Bid Quotation Form attached as "Annex B".

The Supplier's Bid Quotation Form (Annex B) shall be submitted together with the required documents, as follows:

A. PHILGEPS Registration, whichever is applicable:

For Platinum Members:

- 1) Valid/updated Certificate of PHILGEPS Registration (include the attached "Annex A". In case the Mayor's Permit in the said "Annex A" is expired, a valid/updated Mayor's Permit must also be submitted.

For Red or Blue Members:

- 1) Valid Mayor's Permit showing the expiry date.
- 2) PHILGEPS Registration Number.

B. Other documents: Please refer to the attached TOR

Further, the bid proposal together with the above required documents shall be submitted by the bidder to **JELLIANE F. BAGTAS, Procurement Officer, BATAAN NUCLEAR POWER PLANT, Napot Pt., Morong, Bataan** on or before March 15, 2023 of either of the following manners:

- Personally submitted
- Via courier, i.e. LBC, JRS Express, To-Go, etc.
- Thru e-mail fbagtas@napocor.gov.ph

In case no bid or insufficient number of bid is received on March 15, 2023 the deadline for submission may be extended, as follows:

| | |
|-------------------------------------|-------------------------|
| First (1 st) Extension | : <u>March 22, 2023</u> |
| Second (2 nd) Extension | : _____ |
| Third (3 rd) Extension | : _____ |

For further inquiries, please contact the DBAC Secretariat, Ms. JELLIANE F. BAGTAS at Telephone No./s Cell# 0960 568 0405

Very truly yours,

JOSE S. MANALO
 Chairman, DBAC-BNPP

BIR Road cor. Quezon Avenue, Diliman
 Quezon City 1100, Philippines
 Tel. Nos. (632) 921-3541 to 80
 Fax No. (632) 921-2468
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**REPUBLIC OF THE PHILIPPINES
NATIONAL POWER CORPORATION
BNPP PRESERVATION AND DISPOSAL
Napot Pt., Morong, Bataan**

ANNEX A-1

RQ No./AC No. BNPP-SHP23-002

**TERMS OF REFERENCE
ALTERNATIVE MODE OF PROCUREMENT
(SHOPPING – 52.1b)**

1. Scope of Works: PR No. S4-BPD23-009

Supply and Delivery of the following items:

| Item No. | DESCRIPTION | QTY. | U/M | ABC (Php) | TOTAL ABC (Php) |
|------------------|---|------|------|-----------|------------------|
| 1 | PRINTER 3 IN 1 (PRINT, SCAN, COPY) CONTINUOUS INK SUPPLY SYSTEM | 2 | PC | 13,000.00 | 26,000.00 |
| 2 | UPS, 1KVA, 230 VAC, MODIFIED SINE, WAIVE OUTPUT WAVE FORM | 2 | SET | 13,350.00 | 26,700.00 |
| 3 | PUNCHER 2 HOLE HEAVY DUTY | 2 | UNIT | 450.00 | 900.00 |
| 4 | ELECTRONIC CALCULATOR TWO WAY POWER, MS-470V, 14 DIGITS | 2 | UNIT | 670.00 | 1,340.00 |
| 5 | CAMERA WEBCAM, USB 2.0 WITH BUILT-IN MIC | 10 | UNIT | 650.00 | 6,500.00 |
| TOTAL ABC | | | | | 61,440.00 |

NOTES:

- All materials/items to be supplied by the winning bidder/s shall be brand new, genuine and in its original packaging
- Indicate Brand/Model, Brochure & Specifications on your quotation.

APPROVED BUDGET FOR THE CONTRACT: PHP 61,440.00

2. Delivery Period

Delivery Period shall not be later than **FIFTEEN (15)** working days upon receipt of the Purchase Order / Notice to Proceed.

3. Delivery Point

Items shall be delivered at Bataan Nuclear Power Plant, Morong, Bataan

4. Bid Submission

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

5. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC-BNPP.

6. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

7. Bid Price Validity

Price validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

8. Eligibility Criteria

- a. Bids shall be checked using the **COMPLYING/NON-COMPLYING** Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated **COMPLYING**, the same shall be ranked and corrected for computational errors to identify the **Lowest Calculated Bid (LCB)**.

9. Detailed Evaluation and Comparison of Bids

The LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

10. Post qualification

Submitted documents of the S/LCB shall be subjected to post qualification evaluation.

The bid that **PASSED** the Post-Qualification shall be declared as the **Single/Lowest Calculated Responsive Bid (S/LCRB)**.

11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses/charges.

12. Notice to Supplier

- a. The winning Bidder shall pick-up the Purchase Order (PO) / Notice to Proceed (NTP) from NPC-BNPP within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

13. PO Effectivity

The scanned copy of PO/NTP will be sent thru email to the winning Bidder/Supplier and shall take effect immediately upon Supplier's acknowledgement receipt of said PO/NTP.

14. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

15. Warranty

Warranty shall be at least of **three (3) months** after final acceptance by end-user of the delivered items.

16. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

17. Liability of the Supplier

If after receipt of the Purchase Order, the Supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

18. Disclosure of Relations

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations

19. Administrative Sanctions

Bidder shall likewise be imposed the rules as stated in Section 69 (Imposition of Administrative penalties) should there be infractions committed.

20. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

Prepared By:


EDITA D. SANCHEZ

Section Chief, Asset Disposal Section
End User

Approved By:


DANTE M. CARAOS

Division Manager, BNPP
Cost Center Head



**REPUBLIC OF THE PHILIPPINES
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ANNEX B

RQ No./AC No. BNPP-SHP23-002

SUPPLIER'S BID QUOTATION
SHOPPING (SH2) – 52.1b

_____ Date

To the Chairman of DBAC-BNPP:

I have read and examined the Terms of Reference (TOR) for PR No. **S4-BPD23-009** and I agree with the conditions in the TOR and offer Supply and Delivery of the following items with specific descriptions:

| Item No. | QTY. | UNIT | DESCRIPTION OF ITEM/S TO BE SUPPLIED (Include Specification & Brand Name) | UNIT PRICE (PhP) | TOTAL PRICE (PhP) |
|------------------------|------|------|---|------------------|-------------------|
| 1 | 2 | PC | PRINTER 3 IN 1 (PRINT, SCAN, COPY), CONTINUOUS INK SUPPLY SYSTEM | | |
| 2 | 2 | SET | UPS 1KVA, 230 VAC, MODIFIED SINE, WAIVE OUTPUT WAVE FORM | | |
| 3 | 2 | UNIT | PUNCHER 2 HOLE HEAVY DUTY | | |
| 4 | 2 | UNIT | ELECTRONIC CALCULATOR TWO WAY POWER, MS-470V, 14 DIGITS | | |
| 5 | 10 | UNIT | CAMERA WEBCAM, USB 2.0 WITH BUILT-IN MIC | | |
| TOTAL BID PRICE | | | | | |

Printed Name & Signature
Supplier or Authorized Representative

Company Name

Contact Details

e-mail address

- Notes:**
1. The bidder may use this supplier's bid quotation form or its own company letter head following this format duly signed by the Supplier or his/her Authorized Representative when making the offer.
 2. The Bidder's Total Contract/Bid Price shall be inclusive of all taxes and other related expenses/charges.