



# NATIONAL POWER CORPORATION

## BNPP PRESERVATION AND DISPOSAL

Napot Pt., Morong, Bataan

Tel. Nos. 921-35-41 to 44  
Local Nos. 5313/5887

RQ No./AC No. BNPP-SHP23-003

### REQUEST FOR QUOTATION SHOPPING (SH2) – 52.1b

\_\_\_\_\_ Date

Sir/Madam:

Please provide the NPC-BNPP Decentralized Bids and Awards Committee (DBAC) with your best quotation that shall be inclusive of all taxes and other related expenses/charges for the items specified in the Terms of Reference (TOR) attached as "Annex A-1" under Ref. No.

and Purchase Requisition (PR) No. S4-BPD23-010 with an Approved Budget for the Contract (ABC) of THIRTY FIVE THOUSAND PESOS ONLY (P1hp 35,000.00) by indicating your bid proposal in the separate Supplier's Bid Quotation Form attached as "Annex B".

The Supplier's Bid Quotation Form (Annex B) shall be submitted together with the required documents, as follows:

A. PHILGEPS Registration, whichever is applicable:

*For Platinum Members:*

- 1) Valid/updated Certificate of PHILGEPS Registration (include the attached "Annex A". In case the Mayor's Permit in the said "Annex A" is expired, a valid/updated Mayor's Permit must also be submitted.

*For Red or Blue Members:*

- 1) Valid Mayor's Permit showing the expiry date.
- 2) PHILGEPS Registration Number.

B. Other documents: Please refer to the attached TOR

Further, the bid proposal together with the above required documents shall be submitted by the bidder to **JELLIANE F. BAGTAS, Procurement Officer, BATAAN NUCLEAR POWER PLANT, Napot Pt., Morong, Bataan** on or before March 15, 2023 of either of the following manners:

- Personally submitted
- Via courier, i.e. LBC, JRS Express, To-Go, etc.
- Thru e-mail [fbagtas@napocor.gov.ph](mailto:fbagtas@napocor.gov.ph)

In case no bid or insufficient number of bid is received on March 15, 2023 the deadline for submission may be extended, as follows:

First (1<sup>st</sup>) Extension : March 22, 2023  
Second (2<sup>nd</sup>) Extension : \_\_\_\_\_  
Third (3<sup>rd</sup>) Extension : \_\_\_\_\_

For further inquiries, please contact the DBAC Secretariat, Ms. \_\_\_\_\_  
at Telephone No./s \_\_\_\_\_ Cell# 0960 568 0405

JELLIANE F. BAGTAS

Very truly yours,

  
**JOSE G. MANALO**  
Chairman, DBAC-BNPP

BIR Road cor. Quezon Avenue, Diliman  
Quezon City 1100, Philippines  
Tel. Nos. (632) 921-3541 to 80  
Fax No. (632) 921-2468  
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REPUBLIC OF THE PHILIPPINES  
NATIONAL POWER CORPORATION  
BNPP PRESERVATION AND DISPOSAL  
Napot Pt., Morong, Bataan

ANNEX A-1

RQ No./AC No. BNPP-SHP23-003

TERMS OF REFERENCE  
ALTERNATIVE MODE OF PROCUREMENT  
(SHOPPING – 52.1b)

1. **Scope of Works:** PR No. S4-BPD23-010

**Supply and Delivery of the following items:**

Item No.	DESCRIPTION	QTY.	U/M	ABC (PhP)	TOTAL ABC (PhP)
1	LOCK, BOARD WITH SAFETY PADLOCK, HASP & TAGS SAFETY VAULT FOR SECURITY OFFICER	1	UNIT	35,000.00	35,000.00
<b>TOTAL ABC</b>					<b>35,000.00</b>
<b>NOTES:</b>					
<ul style="list-style-type: none"><li>All materials/items to be supplied by the winning bidder/s shall be brand new, genuine and in its original packaging</li><li>Indicate Brand/Model, Brochure &amp; Specifications on your quotation.</li></ul>					

**APPROVED BUDGET FOR THE CONTRACT:**      PhP 35,000.00

2. **Delivery Period**

Delivery Period shall not be later than FIFTEEN (15) working days upon receipt of the Purchase Order / Notice to Proceed.

3. **Delivery Point**

Items shall be delivered at Bataan Nuclear Power Plant, Morong, Bataan

4. **Bid Submission**

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

**5. Late Bids**

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC-BNPP.

**6. Bid Prices**

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

**7. Bid Price Validity**

Price validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

**8. Eligibility Criteria**

- a. Bids shall be checked using the COMPLYING/NON-COMPLYING Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated COMPLYING, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Bid (LCB).

**9. Detailed Evaluation and Comparison of Bids**

The LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

**10. Post qualification**

Submitted documents of the S/LCB shall be subjected to post qualification evaluation.

The bid that PASSED the Post-Qualification shall be declared as the Single/Lowest Calculated Responsive Bid (S/LCRB).

**11. Total Contract Price**

The Total Contract Price shall be inclusive of all taxes and other related expenses/charges.

**12. Notice to Supplier**

- a. The winning Bidder shall pick-up the Purchase Order (PO) / Notice to Proceed (NTP) from NPC-BNPP within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

**13. PO Effectivity**

The scanned copy of PO/NTP will be sent thru email to the winning Bidder/Supplier and shall take effect immediately upon Supplier's acknowledgement receipt of said PO/NTP.

**14. Terms of Payment**

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

**15. Warranty**

Warranty shall be at least of **three (3) months** after final acceptance by end-user of the delivered items.

**16. Liquidated Damages**

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

**17. Liability of the Supplier**

If after receipt of the Purchase Order, the Supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

**18. Disclosure of Relations**

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations

**19. Administrative Sanctions**

Bidder shall likewise be imposed the rules as stated in Section 69 (Imposition of Administrative penalties) should there be infractions committed.

**20. Reservation Clause**


NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

Prepared By:

  
**FRANCIS P. PAGAYO**  
Security Officer A, BNPP

End User

Approved By:

  
**DANTE M. CARAOS**  
Division Manager, BNPP

Cost Center Head



**REPUBLIC OF THE PHILIPPINES  
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Napot Pt., Morong, Bataan

**ANNEX B**

RQ No./AC No. BNPP-SHP23-003

**SUPPLIER'S BID QUOTATION**  
SHOPPING (SH2) – 52.1b

\_\_\_\_\_ Date

**To the Chairman of DBAC-BNPP:**

I have read and examined the Terms of Reference (TOR) for PR No. S4-BPD23-010 and I agree with the conditions in the TOR and offer Supply and Delivery of the following items with specific descriptions:

Item No.	QTY.	UNIT	DESCRIPTION OF ITEM/S TO BE SUPPLIED (Include Specification & Brand Name)	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1	1	UNIT	LOCK, BOARD WITH SAFETY PADLOCK, HASP & TAGS SAFETY VAULT FOR SECURITY OFFICER		
<b>TOTAL BID PRICE</b>					

\_\_\_\_\_  
Printed Name & Signature  
Supplier or Authorized Representative

\_\_\_\_\_  
Company Name  
\_\_\_\_\_  
Contact Details  
\_\_\_\_\_  
e-mail address

- Notes:**
1. The bidder may use this supplier's bid quotation form or its own company letter head following this format duly signed by the Supplier or his/her Authorized Representative when making the offer.
  2. The Bidder's Total Contract/Bid Price shall be inclusive of all taxes and other related expenses/charges.