



NATIONAL POWER CORPORATION

CERTIFICATION

This is to certify that the 2020 Safety, Good Housekeeping and Waste Management Program and the 2020 Emergency Preparedness Program were not implemented due to NPC's strict observance of the following guidelines to mitigate, if not contain, the spread of COVID-19 virus:

- a. MC 10, s. 2020 issued by CSC – Revised Interim Guidelines for Alternative Work Arrangements and Support Mechanisms for Workers in the Government During the Period of State of National Emergency Due to COVID-19 Pandemic
- b. DO 2020-04-0007 issued by DOE – Providing for Minimum Health Standards for COVID-19 Mitigation to DOE Personnel & Its Workplace and Shared for Application to All Players and Stakeholders in the Entire Energy Industry

The aforesaid activities shall be rescheduled once the situation permits.


ALEXANDER P. JAPON
Vice President, Administration & Finance



NATIONAL POWER CORPORATION

AFG-TFM-20- 428

MEMORANDUM

FOR : **PIO J. BENAVIDEZ**
President and Chief Executive Officer

FROM : **LORNA T. DY**
Vice President, Administration and Finance
and Adviser, Head Office-Contingency Response Team

SUBJECT : **FIRE AND EARTHQUAKE DRILL/EXERCISE AT NPC HEAD
OFFICE**

DATE : **02 MARCH 2020**

Respectfully informing your office that the Head Office-Contingency Response Team (HO-CRT) will conduct **unannounced** Fire and Earthquake Drill/Exercise at the NPC Head Office, Diliman, Quezon City on **27 March 2020 (Friday)** at **2:00 PM**.

This exercise will test the capacity of our HO-CRT members to deal with real-time disasters and improve the response time of our employees/personnel in dealing with various types of incidents.


L. T. DY



NATIONAL POWER CORPORATION

AFS-TFM 20-455
05 March 2020

Mr. EROS G. ZUÑIGA, CSC
President, Safety Organization of the Philippines, Inc. (SOPI)
J.D. Regala Memorial Building
515-517 Cordillera St. 1550
Mandaluyong City

Subject: : **EARTHQUAKE AND FIRE DRILL/EXERCISE AT NATIONAL POWER CORPORATION HEAD OFFICE, DILIMAN, QUEZON CITY**

Dear **Mr. Zuñiga**:

In line with our Emergency/Disaster Preparedness and Awareness Program for our employees, the NPC Head Office-Contingency Response Team (HO-CRT) will conduct unannounced Earthquake and Fire Drill/Exercise on 27 March 2020 (Friday) starting at 2:00 PM.

In this regard, may we request at least two (2) of your personnel/officers to act as our critics/observers on the said drill. Your personnel can give some insights in handling earthquake and fire drill/exercise.

Mr. Roger S. Dormido, Jr., Principal Engineer A of the Transportation and Facilities Management Division-General Services Department (TFMD-GSD) will be coordinating with you regarding the matter. He can be reached at Telephone Nos. 8924-5422 or 8924-5422 or 8921-3541, Local Nos. 5422, 5290 and 5505.

We highly appreciate your usual support and assistance regarding the conduct of said drill/exercise.

Thank you.

Very truly yours,


RANDY A. VILLARIN
Manager, General Services Department and
Chief Marshal, Head Office-Contingency Response Team

BIR Road cor. Quezon Avenue, Diliman
Quezon City 1100, Philippines
Tel. Nos. (632) 921-3541 to 80
Fax No. (632) 921-2468
Website: www.napocor.gov.ph



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NATIONAL POWER CORPORATION

ATB-TFM20-393
24 February 2020

SSUPT. JAIME D. RAMIREZ

District Fire Marshall
Bureau of Fire Protection
Quezon City Hall Compound
Diliman, Quezon City

**Subject: : FIRE AND EARTHQUAKE DRILL/EXERCISE AT NATIONAL
POWER CORPORATION HEAD OFFICE, DILIMAN, QUEZON CITY**

Dear **SSupt. Ramirez:**

May we invite your staff to assist us in the conduct of our Fire and Earthquake Drill/Exercise at the National Power Corporation (NPC) Head Office to be held on 20 March 2020 (Friday) starting at 2:00 PM.

Your favorable response/consideration and confirmation to this request is earnestly requested on or before 13 March 2020 to finalize our preparation/invitation to other participating groups.

Messrs. Roger S. Dormido, Jr., Principal Engineer A (Safety) and Brogstringrey M. Reynes, GS-Maintenance Worker of the Transportation and Facilities Management Division-General Services Department (TFMD-GSD) will be coordinating with you regarding the matter. They can be reached at Telephone Nos. 921-3541, Local Nos. 5422, 5290 and 5505.

We highly appreciate your usual support and assistance regarding the conduct of said drill/exercise.

Thank you and best regards.

Very truly yours,


RANDY A. VILLARIN

Manager, General Services Department and
Chief Marshall, Head Office-Contingency Response Team

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